

# MID-AMERICA NAZARENE COLLEGE



**BULLETIN 1969-70**



Phone (913) 782-3750 • Box 1776 • OLATHE, KANSAS 66061

MARG SMITH ARCHIVES  
Mid-America Nazarene College  
Olathe, KS 66061

INVITING  
*Freshman and Sophomore  
Students\**



*"And you shall know the truth, and the truth shall make you free."*  
John 8:32

\*Mid-America Nazarene College plans to add a new class each year.  
The college will graduate its first class in 1972.

*Mid-America Nazarene College*

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# Mid-America Nazarene College

## CATALOG 1969-70

Volume 2    Number 1

*Mid-America Nazarene College is a four-year  
Christian College of Liberal Arts and Sciences  
located in Olathe, Kansas*

Approved as a four-year college for the North Central  
Education Zone of the Church of the Nazarene.

Correspondent Status, North Central Association  
of Colleges and Secondary Schools.

Courses accepted on transfer by Nazarene Colleges  
and state universities.



# Calendar for 1969-1970

## FIRST SEMESTER: *August 21-December 19*

Faculty Workshop	August 21-22
Student Leaders' Conference	August 22-23
Registration of Former Students	August 25
Freshman Orientation and Registration	August 25-26
President's Reception for Faculty	August 26
Classes Begin	August 27
Faculty Reception for Students	August 28
Opening Convention	August 29-31
President's Reception for Freshmen	August 31
Last Day of Registration without paying late fee, Tuesday, 5:00 p.m. (fee of \$5.00; \$1.00 each additional day.)	September 2
All School Round-Up	September 5
Last Day of Enrollment or Course Changes	September 12
American Heritage Lectures	September 30-October 2
Faculty Retreat	October 10-11
Fall Revival	October 19-26
Thanksgiving Recess	November 27-28
Reading Day	December 15
Semester Exams	December 16-19

## SECOND SEMESTER: *January 6-May 15*

Faculty Meetings	January 6-7
Registration	January 8-9
Opening Convention	January 9-11
Classes Begin	January 12
Last Day of Registration without paying late fee, Friday, 5:00 p.m. (fee of \$5.00; \$1.00 each additional day.)	January 16
Smith-Metz Lectures	February 24-26
Spring Vacation	March 1-9
Spring Revival	March 15-22
American Artist Series	April 9-10
Field and Track Day	May 5
Annual Sermon, A.M.	May 10
Annual Address, P.M.	May 10
Reading Day	May 11
Semester Exams	May 12-15



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R. CURTIS SMITH, A.B., Th.B., M.S., D.D.  
*President*

# The College

*Mid-America Nazarene College is a Christian liberal arts college owned and operated by the Church of the Nazarene. The academic program is built around the liberal arts. The spiritual emphasis is based on the doctrines and standards of the Church of the Nazarene. The social atmosphere is designed to encourage personal self-realization, social service, and responsible citizenship.*





STUDENT LEADERS

# General Information

## *Statement of Objectives*

Mid-America Nazarene College has as its purpose the Christian education of young people in a liberal arts context. It seeks to achieve this goal by being a Christian community of scholars in which meaningful spiritual living, excellence of intellectual training, and breadth of understanding are sought.

The college aims to operate as a Christian, democratic community built upon the conviction that education involves personal and social responsibility and individual spiritual commitment, as well as academic excellence.

Within this frame of reference, Mid-America Nazarene College defines its objectives as follows:

*For the Church.* As a college of the Church of the Nazarene, it proposes to serve that church by providing an educated laity and ministry, loyal to Christ, emphasizing especially the Wesleyan doctrine of perfect love. The college will attempt to interpret the Biblical message to society and the problems of society to the church.

*For the Student.* In keeping with the ideals of the Church of the Nazarene as the sponsoring denomination, the college hopes to provide the proper atmosphere and environment for development of each student in (1) intellectual competency; (2) spiritual and moral commitment; (3) personal physical fitness; (4) career preparation; (5) social and cultural appreciation and effectiveness, in terms of past heritage, present needs, and future aspirations.

*For the Faculty.* The college will attempt to build a community of dedicated teachers who are committed Christians, competent scholars, and creative personalities. By precept and example, the faculty will seek to motivate students to dedicate themselves to the service of God, to inspire them to realize the importance of academic development, and to encourage them to appreciate and practice the democratic way of life.

*For Society.* As a Christian institution, the college desires that the total campus atmosphere shall demonstrate a dynamic social awareness, a consistent appreciation of the American heritage, and a practical application of both Christian and democratic principles. It is hoped that

each member of the academic community will make a personal contribution toward bringing about a Christian world order that shall express man's love for God and his fellow man, responsible freedom, and human worth.

### ***History of College***

The Seventeenth General Assembly of the Church of the Nazarene, held in June, 1964, at Portland, Oregon, adopted a recommendation which authorized the establishment of two junior colleges. The recommendation stated that these junior colleges become four-year liberal arts colleges as soon as deemed feasible.

In keeping with this action of the General Assembly, Mid-America Nazarene College was organized in May, 1966, under the direction of Dr. Willis Snowbarger, Secretary of the Department of Education of the Church of the Nazarene. Dr. Curtis Smith was elected as the first president of the college. In October, 1966, the Board of Trustees voted to locate the college at Olathe, Kansas.

On January 14, 1969, the General Board of the Church of the Nazarene approved Mid-America Nazarene College as a four-year liberal arts college. On March 26, 1969, the North Central Association of Colleges and Secondary Schools granted the college Correspondent Status as a four-year college.

Since no new educational institution is eligible for accreditation, Mid-America is taking immediate action toward official accreditation by the regional accrediting association. In the meantime, the college is attempting to recruit a faculty of exceptional quality. In most instances, a faculty of excellent calibre and high quality work by the student will offset the absence of immediate accreditation.

### ***Advantages of Location***

Mid-America Nazarene College is located on a campus of one hundred and three acres of gently rolling land of the east side of Olathe, Kansas. Olathe, a city of fifteen thousand people, is the county seat of Johnson County, Kansas. The United States Government maintains a Naval Air Station at Olathe, and the Federal Aviation Agency also maintains a traffic-control center in Olathe. In addition, many new industries in the area, such as Delco Batteries, General Motors, Ford Motors, Coca-Cola, Frigidaire, U.S. Rubber, and Western Electric offer an unusual opportunity for employment. Many small industries are also located in or near Olathe. The proximity of the campus to the Kansas City area also provides employment opportunity within easy driving distance.



Located near the geographical center of the United States, the campus is easily reached by automobile, train, plane, or bus. The college is one mile south of Interstate Highway 35. The Kansas Turnpike and Interstate Highway 70 are just twelve miles north of the campus. The Santa Fe and Frisco Railroads pass through Olathe. The Kansas City Airport is thirty minutes drive from the campus. The Continental Trailways Bus System also provides service to Olathe.

The campus is within a half hour's drive of the International Headquarters of the Church of the Nazarene, Nazarene Theological Seminary, and the Nazarene Publishing House. Kansas City offers ample opportunity for cultural, scientific, and educational pursuits. The University of Missouri maintains a campus in Kansas City, Missouri, offering graduate work through the doctoral level. Kansas University, at Lawrence, Kansas, is twenty-five miles west of Olathe.

The college has an advantageous location in cultural and educational opportunities, is easily reached from all directions, is near to denominational headquarters, and provides many opportunities for employment.

### ***Accreditation***

Accreditation is granted to a college or university only after it has graduated at least one class, and has given proof of sound academic and financial development.

The accrediting agency for Mid-America Nazarene College is The North Central Association of Colleges and Secondary Schools. The process of accreditation by North Central Association normally involves three steps or stages. Mid-America has already fulfilled the requirements for the first stage. The steps toward accreditation are as follows:

1. *Correspondent Status.* Correspondent status permits a college to announce publicly that it has established a formal relationship with the North Central Association. It is based upon proof of a formal charter of incorporation, a functioning college administration, the ownership of an adequate campus, the presentation of an acceptable curriculum pattern, and workable plans of future development. Correspondent status indicates that the institution has given evidence of sound planning, and the resources to implement these plans, and has indicated an intent to work toward accreditation. Correspondent status is not an accredited status, nor does it assure or imply eventual accreditation. Correspondent status makes the college eligible for federal financial assistance for student aid and campus development.

Mid-America Nazarene College has been granted Correspondent Status as a four-year college, and is working with a consultant appointed by the North Central Association.

2. *Candidate Status.* A college may apply for Candidate Status within one year of its beginning. Mid-America Nazarene College hopes to apply for Candidate Status in May, 1970.

3. *Membership.* Full membership in the North Central Association means that the college is fully accredited. Mid-America is attempting to collect a library, assemble a faculty, construct adequate buildings, and present a program of curricular and co-curricular activities that will move the college toward full accreditation as soon as possible. Since full accreditation is granted by North Central after a sequence of examinations, it is not possible for any new institution to predict the time of its accreditation. An institution may apply for membership after it has graduated one class.

The college is attempting to employ an unusually strong faculty to assist the transfer of credits to other institutions on the undergraduate or graduate level. Other Nazarene colleges, as well as some state universities, have indicated they will accept credits earned by students at Mid-America Nazarene College.

## FACILITIES

### *Buildings and Grounds*

The campus of Mid-America Nazarene College occupies an area of one hundred and three acres in the eastern part of Olathe, Kansas, one mile southeast of Interstate Highway 35.

All campus buildings are new and are constructed of brick, steel and reinforced concrete, except the Physical Education Building, which is made of prefabricated metal.

Osborne Hall contains the administrative offices and classrooms. On the first floor are located the office of the President, the Assistant to the President, the Academic Dean, the Associate Dean, the Dean of Students, the Registrar, and the Business Manager. Two classrooms are also located on the first floor. The second floor of Osborne Hall also contains classrooms, faculty offices, and student leader offices.

Lunn Hall houses the college library on the second floor. Classrooms and faculty offices are located on the first floor.

Stockton Hall and Snowbarger Hall provide facilities for women and men students. An additional women's dormitory is planned for the school year 1969-70, and a men's dormitory by mid-year 1969-70, or by September, 1970.

The Dining Hall contains a modern kitchen complex, carpeted dining area, student lounge, book store, and student mail services.

The Physical Education Building is a 90x144 metal building housing the indoor athletic facilities. Outdoor athletic facilities include two paved tennis courts, two softball diamonds, a baseball field, a football field, and an archery range.

### ***Laboratories and Library***

The laboratories in the Natural Science area are equipped for demonstration and instructional work in botany, chemistry, physics and zoology.

The library, under the direction of a professionally trained librarian, is housed in a fully carpeted, open-beamed area on the second floor of Lunn Hall. The library contains, for the second year of operation, twenty thousand volumes. The library subscribes to over two hundred current periodicals of scholarly nature for the various departments in which instruction is given.

### ***Publications***

The college publishes the annual Catalog in April of each year, presenting the administrative staff, listing the faculty arrangements, graduation requirements, and curricular offerings. Copies are mailed free upon request.

The *Messenger* is an occasional news publication which is designed to serve the interests of general college publicity.

### ***Special Events***

The American Heritage Lectures are presented in October, featuring outstanding leaders in American life.

The Smith-Metz Lectures occur each February, presenting lectures or discussions by ministers or theologians.

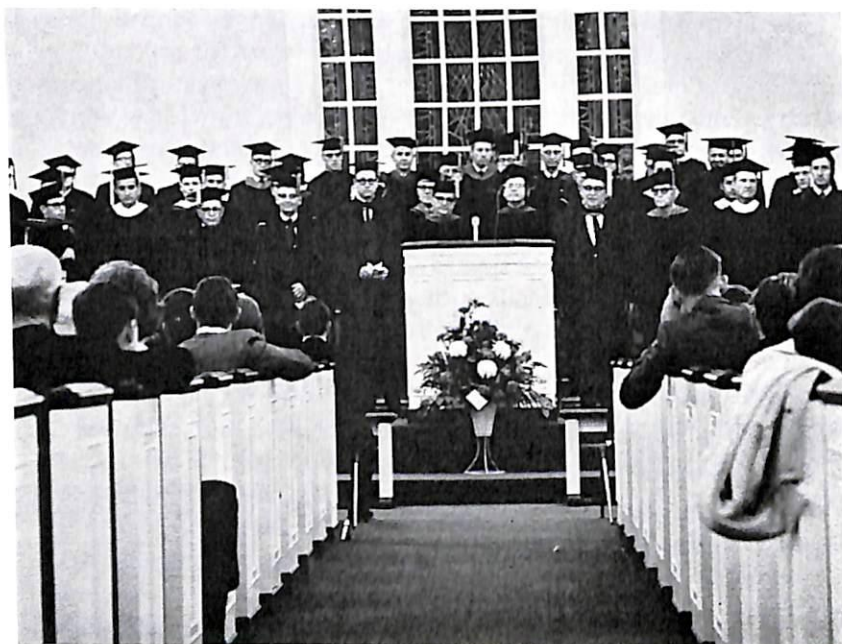
The American Artist Series is designed to bring musical or literary figures to the campus in April of each year.

### ***Honorary Alumni***

Many interested friends of the college have expressed an interest in establishing a close working relationship with the college. In harmony with this interest, the college has organized an Honorary Alumni Society. Any person who desires may become an Honorary Alumnus.

Special events at the college, such as Homecoming Day, Commencement Exercises, etc., will include activities for the Honorary Alumni.





TRUSTEES AND GUESTS

# The Personnel

*A college is the lengthened shadow of many people. Mid-America Nazarene College is thirty-five thousand members of the North Central Educational Zone, represented by twenty-three members of the board of trustees. It is an administration dedicated to an ideal. It is a faculty committed to a way of life. It is a student body inspired by service to God and man.*

# The Personnel

Mid-America Nazarene College is owned and operated by the Church of the Nazarene. The official organization of the college is located in several groups of interrelated personnel, namely, the board of trustees, the officers of administration, the committees of administration and faculty, the faculty of instruction, and the student body.

## **Board of Trustees**

The permanent control of Mid-America Nazarene College is vested in a Board of Trustees elected by the various districts of the college zone: Iowa, Joplin, Kansas, Kansas City, Minnesota, Missouri, Nebraska, and the Dakotas. The Board of Trustees meets once a year and upon call by the college president or chairman.

In the interim between the official sessions of the Board of Trustees the Executive Committee elected by the trustees acts as an advisory and procedural group. The Board of Trustees is listed below:

Chairman . . . . .	Dr. Wilson R. Lanpher
Vice-Chairman . . . . .	Dr. Ray Hance
Secretary . . . . .	Rev. Norman W. Bloom
Treasurer . . . . .	Mr. Howard Smith

### *Dakotas*

Rev. J. Wilmer Lambert, Box 213, Jamestown, North Dakota 58401

Mr. Earl N. Shearer, Route 2, Minot, North Dakota 58701

### *Iowa*

Dr. Gene E. Phillips, 1102 Grand Avenue, West Des Moines, Iowa 50506

Rev. Forest Whitlatch, 2545 Avenue G, Council Bluffs, Iowa 51501

Mr. Howard Smith, 4140 East 38th, Des Moines, Iowa 50300

### *Joplin*

Dr. Dean Baldwin, 911 South Garrison, Carthage, Missouri 64836

Rev. Eugene Verbeck, 423 Ohio, Neodesha, Kansas 66757

Mr. D. J. Burk, 2100 South Luster, Springfield, Missouri 65804

### *Kansas*

Dr. Ray Hance, 457 Lexington Road, Wichita, Kansas 67218

Rev. Donald Crenshaw, 619 Guernsey Drive, Salina, Kansas 67401

Mr. Marion Hodges, 1415 Jump, Wichita, Kansas 67481

Mr. E. W. Snowbarger, Rural Route, Sylvia, Kansas 67581



*Kansas City*

Dr. Wilson R. Lanpher, 5819 West 85th Street, Overland Park, Kansas 66207

Dr. C. William Ellwanger, 2020 West 81st, Lenexa, Kansas 66206

Dr. John Stockton, 6401 The Paseo, Kansas City, Missouri 64131

*Minnesota*

Rev. Norman W. Bloom, 6224 Concord Avenue South, Minneapolis, Minnesota 55424

Mr. Lloyd Lenn, 210 Lakeshore Drive, Stewartville, Minnesota 55976

*Missouri*

Dr. Donald J. Gibson, 12 Ridge Line Drive, Rolla, Missouri 65401

Mr. William Seal, 2 Crestview Drive, Rolla, Missouri 65401

Rev. Robert H. Gray, Box 329, Union, Missouri 63804

Mr. Wayne Ogle, 5446 Lindenwood Avenue, St. Louis, Missouri 63109

*Nebraska*

Dr. Whitcomb B. Harding, Box 195, Hastings, Nebraska 68991

Mr. Blaine Proffitt, 4441 South 44th Street, Lincoln, Nebraska 68516

## ADMINISTRATIVE OFFICERS

### *President*

R. Curtis Smith, A.B., Th.B., M.S., D.D.

### *Academic Affairs*

Donald S. Metz, B.D., M.A., D.R.E., Ph.D. . . . . Academic Dean

Robert G. Lawrence, M.A., Ph.D. . . . . Associate Dean

Jerrold Ketner, M.Ed. . . . . Director of Admissions

Maurine Dickerson, M.A., M.L.S. . . . . Librarian

### *Business Affairs*

James Elliott . . . . . Business Manager

### *Development and Publicity*

Bill Draper, A.B., Th.B. . . . . Assistant to the President

### *Student Affairs*

Jack T. Rairdon, A.B., Th.B., M.A. . . . . Dean of Student Affairs

George Gardner, Th.B. . . . . Student Financial Aids Officer

Keith Bell, M.A. . . . . Resident Counselor for Men

Mrs. C. J. Winn, R.N. . . . . Resident Counselor for Women

Alice Gray, A.B. . . . . Food Service Manager

## **Secretarial and Supervisory**

Mattie Belle Jones	Secretary to the President
Elaine Main	Secretary to the Dean
Susan Lucky	Secretary to the Business Manager
Leta Hendrix	Secretary to the Assistant to the President
Irene Lawrence, A.B.	Cashier
Pauline Goodman	Bookkeeper
Mary Etta Elliott	Assistant Cashier
Viola Hughes	Assistant Cashier
Lloyd Helms	Maintenance Supervisor
Rollin Gilliland, A.B.	Grounds Supervisor
Lillian Rairdon	Post Office Manager

## **Division Chairmen**

N. James Main, M.A., Ed.D.*	Arts, Letters, and Languages
Alma Jean Lunn, M.A., Ed.D.	Education and Psychology
Carl W. Kruse, M.S., Ph.D.	Natural Sciences and Mathematics
Gerard A. Reed, M.A., Ph.D.	Social Sciences
Robert L. Sawyer, B.D., Th.M., Th.D.	Religion and Philosophy

\*Degree to be conferred in June, 1969

## **COMMITTEES OF ADMINISTRATION AND FACULTY**

The college president is an ex-officio member of all committees.

*Academic Council:* Donald S. Metz, Robert L. Sawyer, N. James Main, Carl W. Kruse, Alma Jean Lunn, Gerard Reed, Maurine Dickerson, Phyllis Jones, Robert G. Lawrence.

*Administrative Council:* R. Curtis Smith, Jack T. Rairdon, James Elliott, Bill Draper, Donald S. Metz, Alma Jean Lunn, Gerard Reed.

*Admission and Retention:* Donald S. Metz, Robert L. Sawyer, Jack T. Rairdon, Roberta Reed, N. James Main, Robert G. Lawrence.

*Athletic Council:* Elmer Harbin, Carl W. Kruse, Gerard Reed, Jack Rairdon, Bill Draper.

*Library Committee:* Maurine Dickerson, Donald S. Metz, Keith Bell, Alma Jean Lunn, Robert G. Lawrence, Leon Chambers.

*Faculty Planning Committee:* Robert G. Lawrence, N. James Main, Carl W. Kruse, Keith Bell (the assistant to the president and the president of the Campus Republic are ex-officio members.)

*Publications Committee:* Jack T. Rairdon, Gerard Reed, Bill Draper, Robert G. Lawrence, Maurine Dickerson, Alma Jean Lunn, Phyllis Jones.

*Rank and Tenure Committee:* Donald S. Metz, Robert G. Lawrence, N. James Main, Robert L. Sawyer.

*Religious Life Committee:* Robert L. Sawyer, Jack T. Rairdon, Gertrude Taylor, N. James Main, Gerard Reed.

*Scholarships and Financial Aid:* Donald S. Metz, Jack T. Rairdon, George Gardner, James Elliott, Bill Draper.

*Student Life Committee:* Jack T. Rairdon, James Elliott, N. James Main, Elmer Harbin, Roberta Reed, Keith Bell, Class Sponsors, Secretary of Social Affairs.

### ***Special Committees***

The Academic Dean is ex-officio member of the following committees:

*Ministerial Studies:* Robert L. Sawyer, Leon Chambers, Jack T. Rairdon, Gerard Reed.

*Nursing Committee:* Robert G. Lawrence, Carl W. Kruse, Edith Church, Mildred Chambers (Ex-officio member: Mary Lou Taylor, Director of Trinity Lutheran Hospital School of Nursing, Kansas City, Missouri.)

*Pre-Medical Committee:* Robert G. Lawrence, Carl W. Kruse, Jack T. Rairdon, Stephen Cole (Ex-officio member: Otto N. Theel, M.D., on the staff of Trinity Lutheran Hospital.)

*Teacher Education Committee:* Alma Jean Lunn, Edith Church, Jack T. Rairdon.

## **FACULTY OF INSTRUCTION**

### ***Professors***

LEON CHAMBERS, B.D., M.A., Ed.S., Ed.D.

Professor of Education and Religion

Th.B., Trevecca Nazarene College, 1945; B.D., Nazarene Theological Seminary, 1950; M.A., George Peabody College for Teachers, 1958; Ed.S., George Peabody College for Teachers, 1960; Ed.D., University of Southern Mississippi, 1966; Mid-America Nazarene College, 1969-

MILDRED CHAMBERS, M.A., Ed.S., Ph.D.

Professor of Biological Sciences

A.B., Trevecca Nazarene College, 1956; A.M., George Peabody College for Teachers, 1957; Ed.S., George Peabody College for Teachers, 1960; Ph.D., George Peabody College for Teachers, 1965; Mid-America Nazarene College, 1969-

ROBERT G. LAWRENCE, M.A., Ph.D.

Associate Dean of the College  
Professor of Biological Sciences

A.B., Eastern Nazarene College, 1944; M.A., Boston University, 1946; Ph.D., Oklahoma State University, 1964; Teacher in Henry Ford Boys' School, 1945-1947; Headmaster of Ford Boys' School, Massachusetts, Summer, 1947; Bethany Nazarene College, 1947-1968; Mid-America Nazarene College, 1968-

N. JAMES MAIN, M.A., Ed.D.\*

Professor of Music

A.B., Central College, Pella, Iowa, 1952; M.A., State College of Iowa, Cedar Falls, 1959; Graduate study, University of Oklahoma, 1963-1969; Teacher, public schools in Iowa, 1952-1963; Bethany Nazarene College, 1963-1968; Mid-America Nazarene College, 1968-

DONALD S. METZ, B.D., M.A., D.R.E., Ph.D.

Dean of the College

Professor of Theology

A.B., Eastern Nazarene College, 1939; B.D., Evangelical and Reformed Seminary, 1946; M.A., University of Maryland, 1952; D.R.E., Southwestern Theological Seminary, 1955; Ph.D., University of Oklahoma, 1961; Pastor, Church of the Nazarene, 1939-1951; Bethany Nazarene College, 1951-1967; Mid-America Nazarene College, 1967-

ROBERT L. SAWYER, B.D., Th.M., Th.D.

Professor of Biblical Literature

A.B., Eastern Nazarene College, 1945; Th.B., 1946; B.D., Nazarene Theological Seminary, 1951; Th.M., Central Baptist Seminary, 1952; Th.D., Central Baptist Seminary, 1959; Pastor, Church of the Nazarene, 1946-1949; Instructor in Hebrew, Nazarene Theological Seminary, 1952-1954; Bethany Nazarene College, 1954-1967; Visiting Professor, Nazarene Theological Seminary, 1967-1968; Mid-America Nazarene College, 1968-

### *Associate Professors*

EDITH CHURCH, B.D., M.A., Ed.D.

Associate Professor of Education and Psychology

A.B., Austin College, 1945, B.D., Nazarene Theological Seminary, 1951;

\*To be granted in June, 1969



M.A., University of Missouri at Kansas City, 1958; Ed.D., Colorado State College, 1967; Teacher and counselor, public school system of Johnson County, Kansas, 1957-1969; Mid-America Nazarene College, 1969-

MAURINE DICKERSON, M.A., M.L.S.

Librarian

A.B., Bethany Nazarene College, 1948; M.A., Oklahoma State University, 1951; M.L.S., University of Oklahoma, 1958; Teacher, Mutual, Oklahoma, 1948-1950; Bethany Nazarene College, 1951-1967; Mid-America Nazarene College, 1967-

CARL W. KRUSE, M.S., Ph.D.

Associate Professor of Chemistry

A.B., Bethany Nazarene College, 1950; M.A., University of Kansas, 1952; Ph.D., University of Illinois, 1958; Phillips Petroleum Company, 1958-1968; Mid-America Nazarene College, 1968-

ALMA JEAN LUNN, M.A., Ed.D.

Associate Professor of Education and Psychology

A.B., Bethany Nazarene College, 1947; M.A., University of Missouri at Kansas City, 1955; Ed.D., Colorado State College, 1967; Teacher, public school system of Johnson County, Kansas, 1950-1968; Mid-America Nazarene College, 1968-

JACK T. RAIRDON, M.A.

Associate Professor of History

Th.B., Bethany Nazarene College, 1945; A.B., Bethany Nazarene College, 1947; M.A., University of Oklahoma, 1950; Graduate study, University of Oklahoma, 1951-1955; Pastor, Church of the Nazarene, 1939-1941; 1945-1946; Bethany Nazarene College, 1947-1967; Mid-America Nazarene College, 1967-

GERARD A. REED, M.A., Ph.D.

Associate Professor of History

A.B., Bethany Nazarene College, 1963; M.A., University of Oklahoma, 1964; Ph.D., University of Oklahoma, 1967; Bethany Nazarene College, 1966-1968; Mid-America Nazarene College, 1968-

### *Assistant Professors*

KEITH R. BELL, M.A.

Assistant Professor of Modern Languages

A.B., Eastern Nazarene College, 1964; M.A., Texas Technological College, 1966; Eastern Nazarene College, 1966-1968; Mid-America Nazarene College, 1968-

RICHARD CANTWELL, M.A.\*

Assistant Professor of Music

B.F.A., University of Nebraska; M.A., Nebraska University; Public School Teacher; Eastern Nazarene College, 1967-69; Mid-America Nazarene College, 1969-

ELMER HARBIN, M.Ed.

Assistant Professor of Physical Education

B.S., University of Missouri, 1959; M.Ed., University of Missouri, 1960; Public School Teacher, 1960-1968; Mid-America Nazarene College, 1968-

JERROLD W. KETNER, M.Ed.

Assistant Professor of Religion

Director of Admissions

A.B., Eastern Nazarene College; M.Ed., Temple University, Philadelphia, Pennsylvania; Public School Teacher, 1956-59; Associate Pastor, Detroit First Church of the Nazarene, 1959-63; Professor at Michigan Bible Institute, 1959-63; Associate Pastor, Kansas City First Church of the Nazarene, 1963-1969; Mid-America Nazarene College, 1969-

GARY MOORE, B.Mus.Ed.

Minister of Music, Springfield, Ohio; Minister of Music, Detroit First Church; Minister of Music, Kansas City First Church; Minister of Music, College Church, Eastern Nazarene College; Instructor at Eastern Nazarene College Music Department; Bachelor of Music, Olivet Nazarene College; Graduate Work, Michigan State University Conservatory of Music under Fred Patton, and New England Conservatory of Music under Frederick Jagel.

GERTRUDE TAYLOR, M.Ed.

Assistant Professor of Speech

A.B., East Central State College, Ada, Oklahoma, 1933; M. Ed., Univer-

\*To be granted in July, 1969

sity of Oklahoma, 1934; Bethany-Peniel College, 1935-1945; Mid-America Nazarene College, 1968-

### **Instructors**

STEPHEN L. COLE, M.S.\*

Instructor in Biology

A.B., Bethany Nazarene College, 1967; Graduate Study, Oklahoma State University, 1967-1969; Mid-America Nazarene College, 1969-

MARY ALYCE GALLOWAY, A.B.

Instructor in English

A.B., Northwest Nazarene College, 1952; Northwest Nazarene College, 1965-1968; Mid-America Nazarene College, 1968-

JANICE M. GREATHOUSE, M.A.\*\*

Instructor in English

A.B., Trevecca Nazarene College, 1967; Graduate Study, Vanderbilt University, 1967-1969; Candidate for Master of Arts, Vanderbilt University; Mid-America Nazarene College, 1969-

PHYLLIS JONES, M.A.

Instructor in English

A.B., Bethany Nazarene College, 1964; M.A., University of Missouri at Kansas City, 1968; Teacher, Shawnee Mission, Kansas, 1964-1967; Mid-America Nazarene College, 1968-

KAREN MCCLELLAN, B. Mus. Ed.

Instructor in Music

B. Mus. Ed., Bethany Nazarene College, 1968; Graduate Study, Kansas St. Teachers College of Emporia; Mid-America Nazarene College, 1968-

ROBERTA REED, M.S.

Instructor in Business Education

B.S., Bethany Nazarene College, 1962; M.S., Central State College, Edmond, Oklahoma, 1968; Mid-America Nazarene College, 1968-

LAURIS SHEPHERD, A.B.

Instructor in Mathematics

A.B., Bethany Nazarene College, 1969, Graduate study, University of Kansas, Summer, 1969, Mid-America Nazarene College, 1969-

\*Degree to be conferred in August, 1969

\*\*Degree to be conferred in June, 1970



THE HERITAGE SINGERS



# The Student

*The modern college recognizes that bringing student and faculty together in the presence of the curriculum is not enough. The student has many other needs and interests which must be served by the college if his educational experience is to be satisfying. He must be housed, fed, counseled, disciplined, and assisted in financial matters. He must also be provided with opportunities for cultural growth and self-expression through various activities. Finally, in a Christian college he should find a climate congenial to spiritual commitment, development, and service.*

# Student Personnel Services

## *Counseling and Guidance Program*

Since the welfare of each student is a major concern of the college, a counseling program is designed to provide guidance for each person enrolled. Before the student arrives on campus a faculty member is designated as his counselor and advisor. Later the student may change his advisor by contacting the Dean of Student Affairs. In addition to the regularly planned counseling sessions, a student has access to his counselor or any faculty member about his particular problems. The faculty advisor introduces his counselees to the general program of the college, assists them in planning their academic programs, in registration and in other problems related to adjusting in college life. The Dean of Student Affairs, the Academic Dean, and the college pastor also provide counseling for personal and religious matters.

During the opening days of the fall term faculty and student leaders cooperate in an orientation program which includes religious services, social gatherings, fine arts programs, and athletic events, climaxed by a Student Reception and an All-School Fellowship.

During the orientation period a battery of psychological and achievement tests is administered to determine the student's abilities, interests, and personality traits. In an interview with the faculty member assigned to advise the new student, the results of these tests, along with the student's high school record and his ACT score are discussed in planning the student's over-all orientation to college life.

## *Religious Activities*

Because the college attempts to develop the spirit as well as the mind and the body, religious activities are planned to contribute to the development of the student. The college is open and clear in informing each student of the religious aspects of student life. Thus all students are expected to recognize the spirit and purpose of the institution and cooperate in promoting its religious objectives.

## *Chapel*

Chapel services are held two days a week, on Tuesday and Thursday. A third chapel or assembly may be held on Friday at the chapel hour. Tuesday and Thursday are general chapels, under the supervision of a

Chapel Committee, directed by the college president. The chapel service consists of congregational, group, or individual singing, Bible reading, prayer, and a brief address on some phase of Biblical truth or some aspects of the Christian life.

All students enrolled for six or more hours are required to attend chapel and all faculty members are expected to attend chapel. Students may be excused from chapel only by submitting a written request to the Chapel Committee, and by the affirmative vote of the Chapel Committee. When a student has three unexcused absences, he is asked to report to the Chapel Committee. Persistence in missing chapel will result in either a \$1.00 fine per absence, or a request to withdraw from school, or both.

### ***Religious Organizations***

*The Circuit Riders* is made up of ministerial students and those interested in holding week-end or Sunday services in local churches.

*The Ministerial Fellowship* consists of students with a vocational or personal interest in full time Christian service, including the pastoral ministry, evangelism, and director of religious education.

*The Missionary Outreach Corps* is designed to create and sustain interest in the missionary work of the church.

*Prayer and Fasting Group* meets at noon each Friday.

*The Spiritual Emphasis League* confines its activities to the campus, sponsoring dormitory devotionals, religious rallies, special speakers, and events of spiritual significance.

*Church Services.* Students are expected to attend Sunday and mid-week services. It is recommended that each student select a church and make that church his regular place of worship.

### ***Student Employment***

Students are encouraged to seek employment only when their financial condition requires it. Ordinarily the student should reduce his course load in proportion to the amount of outside work undertaken. Students holding full-time jobs will be expected to restrict their studies to nine hours or less.

Part-time employment is available to students on the campus, in Olathe, and in nearby Kansas City. The college offers an employment service to enable the student to find employment. The student's character, willingness, and industry will largely determine his ability to secure and hold employment.

All students employed on the campus, or with the help of the College Employment Office, will be expected to do their work punctually and

conscientiously. Faithful performance of work obligations is considered a normal part of the Christian witness. Failure to faithfully and consistently perform one's responsibilities in a job will cause one to forfeit his opportunity to continue such employment.

Where there is a balance due on a student's account, all work credit resulting from campus employment will be automatically credited to the student's account unless special arrangements are made in advance with the business office. Monthly reports are required to be submitted to the business office covering work done on campus.

Communications regarding student employment should be addressed to the Financial Aids Officer, Mid-America Nazarene College.

### ***Advance College Fund***

Mid-America Nazarene College will pay five per cent (5%) interest, compounded annually on June 30, on advance payments for college expenses, provided such payments are made six months prior to registration, and provided the first advance payment amounts to \$50.00 or more, and that each subsequent payment is \$50.00 or more.

In the event an individual who has made advance payments on college expenses decides not to attend Mid-America Nazarene College, and desires to withdraw the funds deposited with the College, he may do so upon thirty days written notice. Interest will be computed to date of receipt of such notice.

### ***Housing and Dining Service***

One source of personal development is community living and group involvement. Thus all unmarried students who do not live with parents or guardians are required to live in one of the college residence halls and eat in the college dining hall unless special arrangements have been made with the administration. Such special arrangements may be expected only after campus facilities are exhausted, for reasons of the student's health, or in other rare instances. Students living off campus must observe the same general rules of conduct as on-campus students. No refunds will be given for meals missed for part of a week in case of withdrawal from school.

### ***Health Services***

At the request of the student the college will provide for adequate insurance coverage for students who may need medical treatment or hospitalization for illness or accidents during the school year. The insurance program is arranged through a national Health and Accident insurance company.



The Health and Accident insurance is voluntary, but is strongly recommended. The college does not assume any obligation for medical treatment or hospitalization incurred by the student. If the student declines to enroll in the health and accident insurance program, he must sign a statement releasing the college from all financial obligation related to medical treatment of any kind, as well as hospitalization. A physical examination is required of all full-time students at the time of their initial enrollment.

## STUDENT ACTIVITIES

### *Student Government*

Mid-America has endeavored to create a type of campus government that applies in practical affairs the ideals of American Heritage Education. The student government operates as a Campus Congress, with a President, Vice-President, Cabinet, Senate, and House of Representatives.

The President and Vice-President of the Campus Congress are elected by the student body, faculty, and administration. The Cabinet is also elected by the campus community. The House of Representatives consists of members elected from each college class and from the administration and faculty. The Senate is made up of members elected by the college classes, the administration, and faculty.

All legislation enacted by the Campus Congress must be officially ratified by the president of the student body and the president of the college.

Each class will be organized as a state, with governor, lieutenant governor, and legislature.

### *Student Publications*

*Newspaper.* The official news publication of the student body is the "Trailblazer," published monthly, under the direction of a faculty sponsor. The editor is elected annually by the Campus Congress. The news staff, selected by the editor, provides students an opportunity for practical training in journalism. The subscription price of the campus paper is included in the student activity fee.

*Yearbook.* The "Conestoga" is published annually, and is a literary and pictorial portrait of the college activities during the academic year. The editor is elected annually by the Campus Congress. Each student receives a yearbook as part of the service included in the student activity fee.

*The Student Handbook*, a handbook of general information about student life, is published each summer by a student committee selected by the Campus Congress, under the direction of the Dean of Students.

### **Sports**

Intramural sports is the center of athletics at Mid-America Nazarene College. Competitive events are scheduled in softball, touch football, basketball, volleyball, and baseball.

Intercollegiate competition is scheduled in basketball.

### **Music**

Under the direction or supervision of the faculty of the Department of Music, several vocal and instrumental groups perform for both campus and off-campus occasions.

*The Heritage Singers* is an all-college choir which sings for chapel or church services, revivals, and formal meetings.

*Women's Chorus* is primarily an on-campus group to provide opportunity for vocal expression to students interested in music as a vocation or hobby.

*The College Band* was formed to encourage participation in instrumental music and to perform at special college events. A fulltime band director has been added to the college staff for the school year 1969-1970.

*Male Chorus* is both an on-campus and a traveling group offering an opportunity for vocal expression to a select group of students.

## **COLLEGE REGULATIONS**

### **Cars**

The permanent possession of cars by Mid-America students is not a right, but a privilege granted by the college. The privilege of possessing a car while in school may be rescinded at any time if the student abuses his privilege and becomes a problem to campus personnel or to the local police.

All cars must be registered with the Dean of Student Affairs, who will issue a school decal to identify the car. Separate parking facilities will be provided for boarding students, commuters, and visitors. Cars parked in unassigned areas will be given a reminder of parking regulations. Persistence in ignoring parking rules will result in a fine or disciplinary action.

In order for a student to bring a car to school, he must have the written consent of his parent or guardian and also produce evidence that his car carries collision and liability insurance.

### ***Standards of Conduct***

Mid-America Nazarene College has an obligation to the Church of the Nazarene as well as to the students enrolled in the college. The college administration seeks to promote a creative atmosphere where both the ideals of the Church and the good of the students may be achieved.

Students, by virtue of their enrollment, become citizens of the college community and agree to live within the stated standards of conduct of the college. While some may not have personal convictions in accord with these standards, agreeing to observe them obligates the student to assume responsibility for honorable adherence to them while under the jurisdiction of the college. It is hoped that any student enrolling at the college will exercise the courteous consideration and the self-discipline which make it possible to achieve the aims and objectives of the college. Those who do not voluntarily agree to the standards of the college should not enroll.

### ***Dress Regulation***

Modesty and simplicity of dress are required of all students. Sloppy, dirty, and unkempt dress is not permitted. Cleanliness, neatness, and modesty should be the trade-mark of Mid-America's students.

### ***Conduct***

Hazing, disorderly assembly, and boisterousness which could lead to property damage or physical injury are not in harmony with the spirit and purpose of Mid-America Nazarene College and will be considered a basis for severe disciplinary action to be taken by the college. Demonstrations or any disruptive activity which interferes with the normal operation of campus activities will result in disciplinary action, suspension or expulsion.

Drinking of alcoholic beverages of any kind will be considered a basis for immediate dismissal from the college.

The use of tobacco violates the standards of the Church and college, and will lead to disciplinary action.

The use of profane language, gambling, and attendance at theaters and dances are not in harmony with the policies of the college and its supporting institution, the Church of the Nazarene, and are prohibited.

### ***Marriage***

Students will not be permitted to marry during the college year except by special permission of the Dean of Student Affairs and the President of the college and provided such arrangement has been made at least thirty days in advance. Infraction of this regulation will subject offenders to suspension for the remainder of the semester.



The college reserves the right to amend or add to any of the regulations stated above. Additional details of conduct standards may be found in the Student Handbook and dormitory regulations provided to each dormitory resident. Enrollment in Mid-America Nazarene College and participation in its program of activities are privileges which extend to all who cooperate in the common cause of securing a Christian education.

### ***Care of Property***

To respect the property of others and to care for the same is one of the primary qualities possessed by ladies and gentlemen. It shall be the intent of the college to foster such an attitude.

Any school property damaged or destroyed must be promptly paid for at the business office. Monetary charges may be imposed for general disregard of school property and such charges may be well in excess of the immediately apparent property damage involved. Continued and deliberate destruction of property will subject the student to disciplinary probation and/or suspension.

### ***Radios and Television***

Students with radios should be considerate of fellow students and use them in a way which does not interfere with other students. Television sets will be permitted in the lobby and lounge areas, but not in individual dormitory rooms.

### ***Quiet Hours***

Mid-America Nazarene College encourages academic endeavor of the highest quality. In harmony with the college's concern for the student's academic achievement, quiet hours for study are established in all student residence halls three evenings each week. Quiet hours are from 7:00 p.m. to 9:00 p.m. on Mondays, Tuesdays, and Thursdays.

No activities, such as group, class, or organizational meetings are to occur during quiet hours unless special permission is given by the Dean of Student Affairs.

### ***Conclusion***

The total program of Mid-America Nazarene College is designed to produce an atmosphere which encourages spiritual involvement, intellectual vigor, social sensitivity and personal physical fitness. Mid-America believes that man's horizons are limitless, and that an education in a Christian atmosphere is the single greatest source of helping the student reach new horizons of living.



# Expenses and Financial Arrangements

*Mid-America Nazarene College is a private church college. It is dependent for its income on tuition payments, the educational budgets of the 512 Nazarene churches on its educational zone, and on contributions from individuals, corporations, and foundations. Tuition payment represents about one-half of the cost of operating the college.*

## Financial Information

The over-all cost of attending Mid-America Nazarene College is about the same as the cost of attending most other colleges and universities. As is the case with almost all educational institutions, the student pays for only a part of the cost of his education. Since Mid-America Nazarene College is a private institution receiving no state support, additional funds are secured from local churches, gifts from individuals and firms interested in the program of the college.

Financial arrangements are part of the registration process. Students must complete registration before being admitted to classes. Admission to classes is gained by the presentation of admission slips bearing the stamp of the business office, indicating the completion of satisfactory financial arrangements.

### *Tuition, Fees, Room and Board*

Tuition (per semester hour of credit) . . . . .	\$25.00
Tuition rate applies to all work taken for college credit. Tuition for auditing, attending class without receiving official credit, is five dollars (\$5.00) per hour of study.	
Activity Fee (per semester) . . . . .	10.00
The activity fee applies to all students taking nine or more hours of college work and to all students living in college dormitories, regardless of course load. The activity fee includes student newspaper, yearbook, admission to regularly scheduled athletic events, lecture series, and special musical or social programs.	
Application Fee (to be mailed with application) . . . . .	5.00
Registration Fee (paid each semester) . . . . .	5.00
Parking Fee (resident student per semester) . . . . .	10.00
Parking Fee (non-resident student per semester) . . . . .	2.00
Late Registration Fee: \$5.00 plus \$1.00 daily increasing to . . . . .	10.00
Special Examination Fee . . . . .	5.00
Change of Class Schedule (after first day of class) . . . . .	1.00
Health Fee (all resident students) . . . . .	5.00
Freshman Test (ACT or comparable if taken at college) . . . . .	7.50
Advanced Placement Fee (per semester hour of credit) . . . . .	10.00

Laboratory Fee ..... 5.00  
 Fees are not refundable.

Private Lessons  
 Piano, organ or voice (per semester) ..... \$ 60.00  
 Piano Rental ..... 8.00  
 Organ Rental ..... 16.00  
 Voice Practice Room Rental ..... 4.00  
 Accompanist fee ..... 12.00

Room and Board

Room Rental (per semester)  
 Two in room, per semester ..... 140.00  
 Three in room, per semester ..... 120.00  
 Meals (per semester) ..... 205.00  
 Housing Deposit ..... 20.00

Students are required to make a \$20.00 deposit when room reservations are made. The deposit is refundable if furniture or room are not damaged.

Rooms are rented on a semester basis. A room deposit of \$20.00 is required each year before a room is assigned. This deposit will be refunded thirty days after the end of the school year, or after withdrawal from school, provided the premises are left in satisfactory condition and the account is paid in full. If the account is not paid in full, the deposit will be credited to it. Students are required to pay for damage, other than the ordinary use and depreciation of the room, furniture, and fixtures. The deposit will be refunded if the reservation is cancelled two weeks prior to the beginning of the term.

Cooking of food in the dormitory is not permitted. Any electrical cooking appliances discovered in a dormitory room will be confiscated. The college is not responsible for loss or damage in case of fire or wind-storm, or for loss of personal property by theft.

All students, except commuting students, are required to board and room in the dormitories unless special arrangements are made with the administration. Students must have the approval of the college administration regarding boarding arrangements before they are permitted to enroll. Students must secure the approval of the administration before changing their boarding arrangements after registration. Each student living in the dormitory is expected to furnish pillow, pillow cases, bed linens, blankets, towels, brooms, dustmops, and dustpans. Students are expected to maintain their rooms in satisfactory condition.

## ***Refund Policies***

The following are the college's policies concerning refunds:

Fees: Not refundable.

Meals: Pro-rated on a weekly basis as of the date the cancellation is received in the business office.

Tuition: Tuition will be refunded on the basis of one-tenth of the original charge for each week the student is enrolled. No refunds will be made for tuition and fees after the tenth week of the semester.

Room Rentals: Refunds will be made at the following percentages when a student presents a properly executed withdrawal form at the Business Office:

First Week .....	90°
Second Week .....	80°
Third Week .....	70°
Fourth Week .....	60°
Fifth Week .....	50°
Sixth Week .....	40°
Seventh Week .....	30°
Eighth Week .....	20°
Ninth Week .....	10°

Private Lessons: Student requests for private lessons in voice, piano, and organ always exceed the staff's allotted time for such lessons. When one student is accepted for a lesson he takes the time another student may have used. Thus refunds are held to a minimum. Refunds for private lessons are arranged as follows:

First Week .....	90°
Second Week .....	80°
Third Week .....	60°
Fourth Week .....	40°
Fifth Week .....	25°
Sixth Week .....	10°

Refunds are not given for payments on private lessons after the sixth week, including the day of the week on which the lesson is given.

## ***Installment Payments***

If a student cannot pay the full amount of his college costs in advance, he may arrange to pay as follows:

1. At least one-third of all expense is required in cash at the time of registration.



2. Notes must be signed for the balance of charges. Payments on these notes must be made on the following dates:

First Semester: October 1, November 1, December 1

Second Semester: February 15, March 15, April 15

3. Students registering under this plan will not be allowed to continue in school after such notes fall due, unless extension has been made by the Business Manager.

4. Students owing the college expenses at the end of a school year will not be permitted to enroll for another year without making satisfactory arrangements with the Business Manager.

5. Transcripts will not be released, nor will students be permitted to appear for graduation until satisfactory arrangements have been made for all accounts.

### ***Textbooks***

Textbooks are required for most courses of instruction at the college. Students are responsible for the purchase of all textbooks. Textbooks will be available at the Colonial Book Store. On the average, new or used textbooks will cost between \$30 and \$40 per semester. Second hand copies, when available, bring substantial savings to the student. The cost of textbooks may not be added to the student's account at the college. All transactions with the book store are on a cash basis.

## **SCHOLARSHIPS AND FINANCIAL AIDS**

Mid-America Nazarene College seeks to encourage excellence in scholarship, and attempts to reward outstanding achievement through a program of honors scholarships. Through this program of honors scholarships, a student may receive as much as four hundred dollars (\$400.00) in scholarships during his four-year college program. The awards are made annually in the sum of one hundred dollars (\$100.00). The awards are contingent upon continued high scholarship and satisfactory college adjustment. Fifty per cent (50%) of an award will be applied to the student's tuition the first semester, and the other fifty per cent (50%) will be applied the second semester, provided the student's grades for the first semester meet the stated standards. Students placed on disciplinary probation while holding an honors scholarship will forfeit any portion of the scholarship not already credited to their account.

Scholarship awards are made for one year. An application must be made each year if a scholarship is to be continued. Applications should be made by June 15. Awards will be made as soon as grade and test in-

formation is available. For information write to the *Scholarship Committee*, Mid-America Nazarene College, P.O. Box 1776, Olathe, Kansas 66061.

No student may be awarded more than one scholarship provided by the college for any one year. In case the student is eligible for more than one scholarship, the designation of the one to be awarded is made by the committee on scholarships.

More detailed information concerning the annual awards is given in the following paragraphs, relating to these scholarships to freshmen and sophomores.

### ***Freshman Honors Scholarships***

Scholarships of one hundred dollars (\$100.00) will be awarded to graduating high school seniors who rank in the upper twelve per cent (12%) of their graduating class, providing they have a composite score of 20 or above on the ACT examination, and are approved for admission to the college. Fifty per cent (50%) of the amount will be applied on the student's tuition the first semester of his freshman year, and the other fifty per cent (50%) will be applied the second semester; provided his grade point average for the first semester is 3.0 or above on twelve hours or more.

Freshman Honors Scholarships are subject to general conditions outlined in the foregoing paragraphs on Mid-America Nazarene College Honors Scholarships.

### ***Sophomore Honors Scholarships***

Scholarships of one hundred dollars (\$100) will be awarded to as many as ten students who complete their freshman year with a cumulative grade point average of 3.5 or above, and are approved by the committee on scholarships. Fifty per cent (50%) of the award will be applied on the student's tuition for the first semester and the other fifty per cent (50%) will be applied the second semester, providing his grade point average for the first semester is 3.0 or above, on a credit hour load of at least twelve hours. Sophomore honors scholarships are subject to general conditions outlined in the foregoing paragraphs on Mid-America Nazarene College Honors Scholarships.

### ***District Scholarships***

All districts will be refunded all payments in excess of ninety per cent (90%) of their educational budgets. The district disperses this fund in the form of scholarships to students living within the district. It is recommended that District Scholarships be limited to \$100.00 per year, and \$50.00 be applied each semester of a given year.

### ***Mattie Belle Jones Scholarship***

Two or three scholarships of an amount to be stated annually are given by Miss Mattie Belle Jones, the first secretary to the President of Mid-America Nazarene College.

### ***Uphaus Scholarship***

A two hundred dollar (200.00) scholarship is presented by Mr. and Mrs. Arthur Uphaus, of Spring Hill, Kansas.

### ***I. C. Mathis Scholarship***

A three hundred dollar (\$300.00) scholarship is given annually by Reverend and Mrs. Gene Hood in honor of Dr. I. C. Mathis.

### ***Paul Rice Memorial Scholarship***

Four scholarships of \$125.00 per semester, or \$1,000.00 per year to young students chosen because of Christian character and financial need. Given in honor of Paul Rice, by his family.

### ***Additional Financial Aid***

The college is attempting to arrange for a variety of financial aid plans. At the present time the following plans of financial assistance have been either applied for or established:

1. National Defense Student Loan Program.
2. Educational Opportunity Grants.
3. College Work-Study Program.
4. Veteran's Aid.
5. War Orphan's Education Assistance.
6. Tuition Plan, Inc.
7. United Student Aid Loan Fund.
8. Social Security Benefits.

For information regarding loans, grants, or employment, write to the *Financial Aids Officer*, Mid-America Nazarene College, P.O. Box 1776, Olathe, Kansas 66061.





# Academic Policies

*The pupil who is never required to do what  
he cannot do never does what he can do.*

JOHN STUART MILL

# Academic Goals

The Christian liberal arts college has much to offer its students academically. A close relationship between instructors and students provides intellectual stimulation and opportunity for guidance, as well as providing a framework for the free flow of ideas.

It is hoped that emphasis on scholarship of high quality will become a tradition at Mid-America.

The educational goal at Mid-America is to help each student attain the qualities of a liberal arts education in the tradition of the evangelical Wesleyan Christian faith. This goal is sought after in both the general education program of the college, which normally is completed in the first two of the student's four years in college, and in the student's area of specialization. The academic program of the college is organized in keeping with the following statements expressed as goals which the faculty proposes that each student realize:

## *General Goals*

1. An understanding of the Christian faith as presented in the Biblical revelation and human history so that his personal experience of redemption in Jesus Christ is vital, stable, and growing.
2. An understanding of human culture from a Biblical and theistic viewpoint.
3. Development of a sound Christian philosophy of life and of mature religious convictions.
4. Loyalty to the ideals of the Church, particularly the Wesleyan doctrine of Christian perfection.
5. Devotion to God in public and private worship, and participation in the life and work of the church.
6. An understanding of the religious, political, and economic ideas which have been prominent in the American heritage.
7. Participation in Christian democracy on the campus directed toward local, national, and world service.
8. An awareness of contemporary problems facing both the Christian faith and the democratic heritage.
9. The ability to think creatively, including an awareness of scientific attitudes, an evaluation of philosophical interpretations, an understanding of economic theories and practices, and an appreciation of spiritual values.

10. An informed and analytical view of history, and cultural and social forces which mold individuals and nations.
11. Knowledge of his own needs and abilities.
12. Clarity and effectiveness in oral and written expression.
13. Knowledge of the natural sciences, and the use of the scientific method.
14. Acquaintance with the arts and humanities directed toward acquiring the ability to form sound judgments of literature and the fine arts.
15. Preparation for home and family life.
16. Choice of vocation, based upon an awareness of personal qualifications and human needs.

## ADMISSION PROCEDURES

The Committee on Admissions and Retentions of the College examines all applications for admission or re-admission to the college. Because of its church-related status, the college considers moral character and personal maturity as well as intellectual ability and academic achievement in accepting students.

The college accepts students from all races and all religious groups, providing they agree to the academic and social standards of the college.

### *Application Forms*

Applicants should be alert to the importance of filing applications early. Applications are mailed out the first part of October and are acceptable any time after October 1. Priority is given to early applicants in such matters as campus housing, scholarships, grants, and employment opportunities.

Prospective students seeking admission to the college should file the following forms with the Office of Admissions:

1. A formal application for admission.
2. Two letters of recommendation, one of which should come from a high school teacher, principal, or counselor, and the other from a pastor or business acquaintance.
3. A personal medical history.
4. A medical examination form signed by a practicing physician.
5. In instances of transfer students, the student is responsible for the request for transcripts to be mailed to the college.

### *Degree Students*

Degree students may be admitted from high school, by transfer from other colleges, or by special examination.

### ***Admission From High School***

Any high school graduate is eligible to apply for admission to Mid-America Nazarene College. The procedure for formal admission to the college is made up of the following steps:

1. Submit an application on the application form provided by the college.
2. Submit a transcript of the high school from which he has been graduated. An applicant will be admitted to the college as a degree student if he has graduated from an accredited high school, having completed at least 15 units of study. While the college does not require specific subjects for entrance, it does recommend two and one-half units of math, three units of English, two units in natural science, and two units in the social studies. A student with a grade average of "C" or above meets the academic standards of the college, and will be admitted with no academic qualifications. A student with a grade average below "C" will be admitted as a student on probation, and will be given special counseling.
3. Submit the results of the American College Testing (ACT) program. All students entering Mid-America Nazarene College with the intention of acquiring a bachelor's degree are required to take the American College Testing (ACT) examination. This examination should, wherever possible, be taken during the student's senior year of high school. High School students expecting to enroll at Mid-America should ask their principal or counselor about provisions for taking the ACT examination. *Mid-America's ACT code number is 1445.* High School graduates who do not have opportunity to take the ACT examination, but meet all of the other conditions for admission, may be provisional admitted and take the test after arriving on campus. A fee of \$7.50 is charged when the test is administered by the college.
4. The applicant should supply adequate information about his health by a physical examination by a physician. The results of the examination should be reported on a special form supplied by the college.
5. All applications will be reviewed by the Committee on Admissions and Retentions. Approval by this committee means automatic acceptance by the college.
6. Applicants approved as accepted as follows: Accepted with Distinction, Accepted in Good Standing, and Accepted with Qualifications.

### ***Transfer Students***

Students desiring to transfer to Mid-America Nazarene College from



another institution of college level should follow the admission procedure outlined above. Also, official transcripts must be sent to the Registrar from each institution which the student has attended previously. Advance standing will be determined from these credentials, subject to the following conditions:

1. An endorsement of good standing from the institution last attended. Advanced standing will be granted from accredited colleges for courses which apply to the academic program at Mid-America. The grade average for all advanced standing credit must be "C" or better.
2. Course credit for work done at non-accredited institutions will be evaluated by the Committee on Admissions.
3. Students on either academic or disciplinary probation are not accepted at Mid-America Nazarene College.
4. The student transferring assumes responsibility for the submission of all records to the Admissions office.

### ***Admission to Conditional Standing***

High school graduates who cannot satisfy the scholastic requirements for full admission to freshman standing may be considered for admission to conditional freshman standing. (See admission from high school.) A student thus admitted may be advanced to regular standing after he has demonstrated his ability to do satisfactory college work.

An applicant who has not finished high school, but is over twenty-one years of age, may be considered for admission to conditional standing by examination. Such an applicant will be required to give evidence of his ability to do regular college work by making satisfactory scores on certain psychological and development tests. Each case will be considered on its own merit, and the college may require the student to do any preparatory work which may be deemed necessary to strengthen his deficient educational background. The student may be advanced to regular standing only after he has taken such preparatory courses as may be required, and has successfully completed at least one full semester of regular college work.

### ***Advanced Standing***

Advanced standing may be granted to exceptional students on the basis of specified examinations.

### ***Admission of Foreign Students***

Admission of foreign students must follow the following steps:

1. Applications must be submitted at least sixty days prior to the beginning of the semester.

2. Persons who have entered the United States on a visitor's visa, in order to avoid language requirements, will not be considered for admission.

3. Only persons given an F-1 non-immigrant student status, before registration, will be enrolled.

4. Students who are on academic probation at another college, or who have been dropped by another college for either academic or disciplinary reasons, will not be considered for admission.

5. Applicants must provide evidence of reasonable proficiency in English.

6. Foreign students from countries in which English is not the commonly spoken language will be enrolled in Freshman Composition, unless excused by the Modern Language Department.

## CLASSIFICATION OF STUDENTS

### *Class Standing*

Each student's classification is determined at the beginning of the school year, or at the time of his registration for the year. Although a normal course load is considered to be 15 to 17 semester hours of credit, one is considered a full time student when he is enrolled for 12 or more hours. The following classifications are used for both full time and part time students:

1. *Freshman*: Students meeting admission requirements from High School.

2. *Sophomore*: Students completing at least 24 hours, with 36 grade points, exclusive of physical education.

3. *Junior*: Students completing at least 54 credit hours, and 100 grade points, exclusive of physical education.

4. *Senior*: Students completing 82 credit hours with 164 grade points exclusive of physical education.

5. *Part-Time Students*: Students taking less than twelve (12) credits are considered part-time students. They are not eligible to hold student offices, or to participate in intramural or intercollegiate activities without special permission by the Scholarship Committee.

### *Graduation*

A student is eligible for graduation when he has met the following requirements:

1. Completed 124 credit hours with a grade point average of 2.00.

2. Payment of all expenses, or has made arrangement for such payment, with the Business Manager.

# EVALUATION OF SCHOLARSHIP

## *Grading System*

The academic work of the student is graded in accordance with the system listed below. Grade points per credit and an explanation of the grading system are also listed.

<i>Grade</i>	<i>Explanation</i>	<i>Grade Points</i>
A	Excellent	4
B	Very Good	3
C	Average	2
D	Passing	1
F	Failure	0
S	Satisfactory	
I	Incomplete	
X	No Final Examination	
K	Conditional	
WP	Withdrawn, passing	
WF	Withdrawn, failing	0

A grade of "F" indicates failure, and necessitates a satisfactory repetition of the course before credit can be allowed. A grade of "S" indicates satisfactory work in a class where ranks are not assigned. A grade of "I" or "X" indicates incomplete work which should be made up before the close of the term following the one in which the mark was incurred. A grade of "K" is a temporary grade to be used in hyphenated or sequence courses when a student has failed the first course, but has been given permission to continue in the next course. If the second course is not completed, the grade of "K" becomes an "F." A grade of "WP" is recorded when a student has withdrawn according to prescribed procedure, and when the student was doing satisfactory course work at the time of withdrawal. Otherwise a grade of "WF" may be recorded.

"W," "S," "I," and "K" are considered as neutral grades, and no grade points are given for them.

The grade point average of a student is determined by dividing the total number of grade points earned in any term by the total number of credits in his academic load, excluding neutral credits.

## *Auditing Classes*

With the consent of the Academic Dean and the instructor involved and upon payment of the auditor's fee (\$5.00 per hour) a validly interested person may enroll in any course in any term at the Registrar's



Office as an auditor. Laboratory courses may not be audited.

The person who audits a course is not permitted to take the examinations, nor to obtain credit for the course, except by taking the course later by proper enrollment and meeting all the requirements for credit.

### ***Academic Honors***

To encourage scholarship, the following scholastic honors are recognized at Mid-America Nazarene College:

1. *Semester Honors*: Granted to students carrying 12 or more hours, and making an average of 3.0 grade points per hour.
2. *Dean's Honor List*: Granted to students carrying 12 or more hours, and making an average of 3.50 grade points per hour.
3. *Honor Scholarships*: Honor scholarships providing \$100.00 towards the following year's expenses is granted to the student earning the highest number of grade points in his class.

### ***Academic Probation and Ineligibility***

For continued enrollment at Mid-America Nazarene College, the student is required to maintain satisfactory progress toward his educational objective. The college recognizes two measures of progress:

1. The grade-point average for the last semester in which the student has been enrolled.
2. The cumulative grade-point average for all of the college work that has been attempted by the student.

### ***Minimum Standard for Semester Grades***

If, in any semester, in which the freshman student is enrolled for nine (9) hours or more, his grade-point average falls below 1.50, he is placed on scholastic probation for one semester. If his semester grade-point average remains below 1.50 for two successive semesters, he may be declared scholastically ineligible to continue enrollment in a degree program.

Sophomores are expected to maintain a grade-point average of 1.75. A student who fails to improve his cumulative average in the first semester of probation, or to bring his cumulative average up to minimum standard after two semesters of probation, may be declared scholastically ineligible to continue enrollment at the college.

Scholastic ineligibility is for one or two semesters, depending upon the seriousness of the deficiency. After the expiration date of the ineligibility, the student may be considered for reenrollment by the Committee on Admissions and Retention. In case of scholastic ineligibility, the expiration date is recorded on the student's permanent record.



# CREDITS AND ACADEMIC LOAD

## ***Credits***

The term *credit* is quantitative term, representing one hour of classroom work per week, plus all assigned work, during one semester.

## ***Academic Load***

The term *academic load* refers to the total number of credits for which the student is registered during any one semester.

## ***Normal Academic Load***

Fifteen to seventeen credits constitute an average academic load. Students above the Freshman level, with a cumulative grade point average of 2.75 or above, may enroll for a maximum of twenty hours with the consent of their advisors and the approval of the Academic Dean.

# SPECIAL ACADEMIC FEATURES

## ***Honors Courses***

Honors courses in History, Biology, and English are open to entering freshmen who rank in the upper ten per cent of their high school graduating class or who have a composite ACT score of 26 or above. Sophomores with a grade point average of 3.0 or above are eligible for the sophomore honors courses.

## ***Pass-Fail Option***

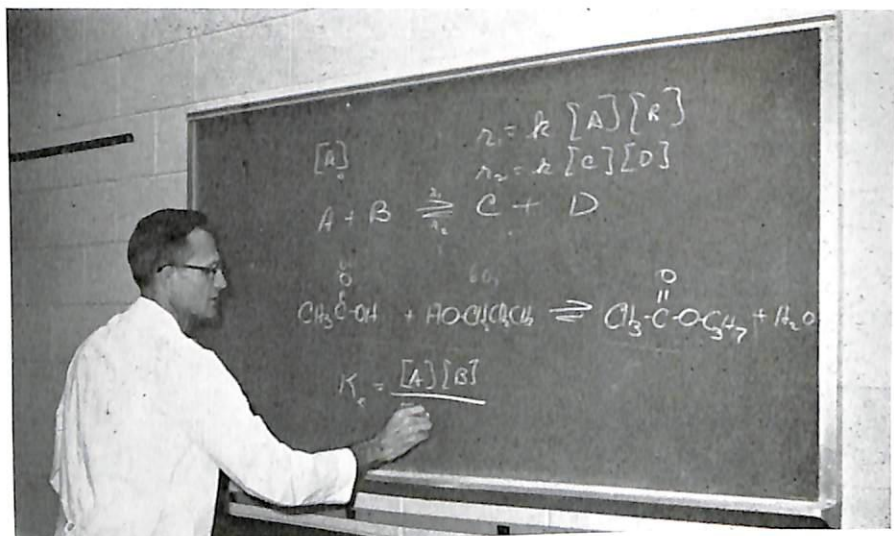
In his junior and senior years the student has the option of taking one course per semester on a "pass" or "fail" basis. In this arrangement the student has the option of selecting courses for the purpose of personal enrichment or enjoyment, without regard for a formal grade.

## ***Repeat-Fail Option***

If a student fails a course he may petition the Academic Council to repeat the course. If he passes the course on the second attempt the first grade of "F" is removed from his transcript. The grade earned the second attempt appears on the official transcript.

## ***Advanced Placement***

A student may request permission to take Advanced Placement Tests in mathematics, modern languages or English. Tuition for credits earned by Advanced Placement Tests is \$10.00 per credit hour.



## ACADEMIC REGULATIONS

### *Class Attendance*

A student is expected to attend all class sessions in a course for which he is registered, except for serious illness, or because of other unavoidable circumstances. A student is responsible directly to his instructor for a satisfactory excuse for all classes, and to see that all work is made up.

Absences in excess of one-tenth of the entire number of class sessions in a course may result in reduction of grade, unless circumstances indicate special consideration from the instructor.

Absences in excess of one-fourth of the entire number of class sessions in a course may reduce credit in that course. This rule applies to all absences, including those caused by unavoidable circumstances. Exceptions to this rule may be granted by the Academic Council, based upon a written petition by the student. Instructors are to notify the Academic Dean when students are endangering their credit or grade because of excessive absences. The Registrar, in turn, is to notify the student when his grade or credit is endangered because of excessive absences.

### *Changes in Registration*

Care should be exercised in choice of courses, so that changes will not be necessary after registration has been completed. Any changes made after the registration has been completed must be requested in writing on a form specified for this purpose. It must have the approval of the

Academic Dean, or persons authorized by the Dean, and the Business Office. For any changes made after the stated deadline, except in such cases as are made necessary by faculty action, an additional fee of \$1.00 is charged.

### ***Late Registration***

All students are expected to be present and to complete registration within the time allotted for this purpose. A late registration fee is charged students who enroll after the regular registration period. No registrations for regular class work are accepted after the stated deadline, except by permission of the Dean of the College. In such cases, the student's course load normally will be reduced.

### ***Withdrawal From College***

Students who find it necessary to withdraw from college before the close of the term should secure withdrawal forms from the Dean of the College. These forms should be properly and satisfactorily completed, signed, and filed in the registrar's office. Ordinarily, no withdrawals will be granted during the final week of a semester.

### ***Transcripts***

A student who graduates or withdraws from school is entitled to one official transcript free of charge. A fee of \$1.50, submitted with the request, is charged for all transcripts issued after the first one.

## **DIVISIONS OF INSTRUCTION**

For the purpose of curriculum integration and administrative efficiency, the different courses of instruction are arranged in five divisions:

1. The Division of Arts, Letters, and Languages
2. The Division of Education and Psychology
3. The Division of Natural Sciences and Mathematics
4. The Division of Religion and Philosophy
5. The Division of Social Sciences

Each division is administered by the Academic Dean and a Chairman. The function of the chairman is to work with the faculty in integrating the various courses offered, and to co-ordinate the divisional offerings with the total work of the college.

Each division is committed to a specific set of educational objectives, and seeks to reach these objectives through both general educational courses, and by courses of a more specialized nature.

## ***Division of Arts, Letters, and Languages***

*Chairman:* N. James Main

*Course Offerings:* Art, English, Modern Languages, Music and Speech.

*Divisional Objectives:*

- A. To acquaint the student with the Western heritage of literature, and the fine arts.
- B. To enable the student to discover and to develop appreciation for the supreme values of truth, beauty, and goodness.
- C. To assist the student in developing a Christian philosophy of life through a knowledge of literature, art, and music.
- D. To help the student in the acquisition of a knowledge of human nature, that he might better understand himself and others.
- E. To develop in the student an understanding and sympathy for other nationalities through their literature, art, and language.
- F. To teach the student to recognize the media through which great minds have interpreted human experience—poetry, drama, novel, biography, essay, short story, and various forms of language.
- G. To help the student form critical standards in harmony with Christian ethics.
- H. To encourage the development of skills which may lead to creative endeavor, especially for service in the church.

## ***Division of Education and Psychology***

*Chairman:* Alma Jean Lunn

*Course Offerings:* Business, Education, Psychology, and Physical Education.

*Divisional Objectives:*

- A. To help the student, through reflective and discriminative thought, to arrive at a world view compatible with both reason and revelation.
- B. To encourage the student to understand the history of ideas, and their consequences in human behavior.
- C. To assist the student in arriving at some degree of self-understanding.
- D. To help the student to understand the springs of motivation and the sources of individual and social behavior.
- E. To provide an introduction to the history and philosophy of education.
- F. To acquaint prospective teachers with the methods and techniques of contemporary education.
- G. To prepare students for graduate study.
- H. To develop athletic skills and habits of personal physical health.



## ***Division of Natural Sciences and Mathematics***

*Chairman:* Carl W. Kruse

*Course Offerings:* Biology, Chemistry, Mathematics, and Physics.

*Divisional Objectives:*

A. To provide the student with a general knowledge of the earth and its structure, and of man's place in it.

B. To increase the student's appreciation for God's creation, and to develop that intellectual and moral integrity, and purpose in life that characterizes the true scientist and the true Christian.

C. To give the student a practical understanding of the living organism, through the application of the scientific method.

D. To foster the habit of accurate observation, and an objective attitude in the search for truth.

E. To develop an understanding of the history of the natural sciences.

F. To encourage an appreciation of the ingenuity and power of the human intellect to measure, to analyze, to control, and to use nature for man's benefit.

G. To present the role of science in contemporary culture.

H. To prepare the student for graduate school, or for some vocation related to his studies.

## ***Division of Religion and Philosophy***

*Chairman:* Robert L. Sawyer

*Course Offerings:* Greek, Biblical Literature, Theology, and Religion.

*Divisional Objectives:*

A. To help the student obtain an understanding and appreciation of the Bible.

B. To assist the student in experiencing a personal relationship in God through Christ, and to realize the full potential of life directed by the Holy Spirit.

C. To aid the student in becoming familiar with various systems or patterns of theological thought.

D. To acquaint the student with the rich scriptural, religious, and cultural heritage of the Christian faith, especially as these are reflected in the development of American culture.

E. To develop the student's sense of obligation, with respect to applying Christian principles, to contemporary socio-cultural problems.

F. To prepare laymen, ministers, and missionaries for various fields of Christian service.

G. To explain, conserve, advocate, and propagate the New Testament Doctrine of "Entire Sanctification" or "Christian Holiness."

## ***Division of Social Sciences***

*Chairman:* Gerard Reed

*Course Offerings:* History, Political Science, Sociology

### *Divisional Objectives:*

- A. To develop an insight into man's relations with his fellowman.
- B. To prepare students for family and community living.
- C. To develop an understanding of the Western cultural heritage, with special attention on the growth of American culture.
- D. To help provide a background for critical and constructive thinking in local, national, and world citizenship problems by the student, and to increase his capacity for appreciation of his social heritage.
- E. To assist students to realize that change is one of the most certain aspects of modern life, and to view the problems of the contemporary world in terms of the need for readjustment as brought about by change in personal, social, political, and economic life.
- F. To discover the contribution that religion, especially the Christian faith, has made to Western culture.
- G. To develop sound scholarship, and to help the student to acquire a level of proficiency in a vocation for aesthetic satisfaction, social service, and economic security.

### ***Requirements for Graduation***

The administration and faculty of Mid-America Nazarene College attempt to outline clearly and advise consistently concerning the requirements for graduation, and the student's progress in meeting these requirements. However, part of the student's personal development is the recognition and acceptance of his responsibility in meeting all graduation requirements. Thus the student is expected to take the initiative, and to follow through in all details of his academic program.

The basic curriculum of Mid-America Nazarene College is designed for the first two years of college. Additional courses will be added as the college expands into a four-year program of studies. The courses offered for the first two years follow a pattern which is similar to most colleges and universities. At Mid-America Nazarene College, as in most colleges, the courses offered the first two years are called General Education Courses.

The term "General Education" is used to designate a body of studies required of all students who attend the college with the aim of earning a bachelor's degree. General education is defined by the staff of Mid-America as that education which emphasizes the acquisition of facts, the understanding of principles, the gaining of skills, attitudes, and ap-

precipitations considered to be significant for all students in their development as broadly educated, socially responsible, and cultured Christian individuals. The aim of the general education core is to assist the student in personal development for effective Christian living, and intelligent participation as churchmen, and as citizens in a democratic society. The General Education Core will consist of 57-58 hours distributed as follows:

**General Education Core**

	<i>Hours</i>
A. Biblical Literature and Religion	9
1. Biblical Literature (6)	
2. Christian Beliefs (3)	
B. Communications	9
1. English Composition (6)	
2. Speech (3)	
C. Humanities and Fine Arts	12
(At least one course in each of the areas)	
1. Fine Arts (Minimum of 3 hours)	
2. Literature	
3. Philosophy	
D. Natural Sciences and Mathematics	11-12
(At least one course in each of the areas)	
1. Biological Sciences	
2. Physical Sciences	
3. Mathematics*	
E. Social and Behavioral Sciences	12
1. History-Political Science (minimum 6 hours)	
2. Psychology (minimum 3 hours)	
3. Sociology	
4. Economics	
F. Health or Physical Education	2
G. Senior Seminar	2
<b>TOTAL</b>	<hr style="width: 50%; margin: 0 auto;"/> <b>57-58</b>

\*Mathematics requirement may be satisfied by presenting at least two and one-half units of high school math or by a proficiency examination at the college.

# DEGREE PROGRAMS

## *Degree Requirements*

To meet the needs of all students, in terms of their individual interests and purposes, the college offers three degree programs: the Bachelor of Arts, the Bachelor of Music Education, and the Bachelor of Science.

A common group of courses, called the General Education Core, is required for all degrees. The purpose of the General Education Core is to provide a broad educational background for all students. In addition to the General Education Core, each student selects an Area of Concentration in harmony with his academic or vocational interest. The administration and faculty has outlined the following general requirements which apply to all four-year degree programs.

## *Admission*

The student must satisfy the admission requirements of the college before he is accepted as a candidate for a degree.

## *Residence Credit*

Residence credit is defined as credit earned on courses taken on campus during the regular semesters or the summer sessions. To become a candidate for any degree the student must present a minimum of thirty hours of residence credit earned at Mid-America Nazarene College. Fifteen of the thirty hours must be taken in the senior year.

## *Upper Division Credit*

Forty hours of credit must be in courses numbered 300 or above.

## *Area of Concentration*

Instead of following the traditional major and minor pattern of studies, students at Mid-America Nazarene College will select an area or areas, of academic concentration. The area, or areas, of concentration will consist of a program of studies in which the student and his faculty counselor will select courses in the area of the student's academic or vocational interest.

An area of concentration is defined as a group of courses selected in one of the five academic divisions of the college, or a cluster of courses centered around a carefully chosen area of study.

A student may select courses within a division carrying up to fifty hours credit. Additional electives may be selected from any area the student desires, provided the courses are numbered 200 or above.



## **Curricular Programs**

The various areas of study of the college are designed to assist the student in acquiring an education represented by different degrees or certificates. The degree, certificate, and pre-professional curricular patterns offered by the college are presented below.

## **DEGREE CURRICULA**

Mid-America Nazarene College is a Christian liberal arts college. The degree curricular patterns are structured to give the student a broad educational foundation which helps him to understand himself, the culture of the past and the present, and the nature and operation of the universe. The college also assumes some obligation for assisting the student in an understanding of selected vocation or professional areas he may have.

### ***Bachelor of Arts (B.A.)***

The broadest background in the arts, letters, and sciences is provided by the type of curriculum leading to the Bachelor of Arts (B.A.) degree. The curriculum leading to this degree give particular emphasis to the study of the arts and letters. This curriculum is broad enough to acquaint the student with numerous fields of study, and yet it requires sufficient concentration to provide a basis for further specialization later in graduate or professional school. It is the degree taken by most students graduating from the college.

1. For a Bachelor of Arts degree 6-12 hours of language are required. (If two years of language are submitted from high school, the requirement may be satisfied by one year of the same language at the intermediate level.) The entire language requirement may be met by a proficiency test.

2. Total hours required for graduation: 124

3. Upper division hours required: 40

4. Hours in area of concentration: Specified by faculty advisor according to the needs of each student and approved by divisional chairman and academic dean.

### ***Bachelor of Music Education (B. Mus. Ed.)***

The Bachelor of Music Education Degree is conferred upon the completion of a four-year course in music. The degree allows for greater concentration in music than is permitted in the Bachelor of Arts course. Three patterns for the major are provided, making it possible for the student to concentrate on performance, vocal or instrumental music or

a combination of both. The curriculum is designed to meet the requirements for state certification as teachers of public school vocal and instrumental music.

### ***Bachelor of Science (B.S.)***

The type of curriculum leading to the Bachelor of Science degree provides for a general education in the arts, letters, and sciences, but gives more particular emphasis to the natural sciences, applied sciences and/or professional studies than the curriculum leading to the Bachelor of Arts degree. A program requiring up to 50 hours in the Division of Natural Sciences will normally lead to the Bachelor of Science degree. A program requiring a combination of courses in the areas of the applied sciences, including education, business, physical education, religious education, and secretarial science, also will lead to the Bachelor of Science degree.

## **CERTIFICATE AND DIPLOMA PROGRAMS**

Certificate Curricula: At the present the college is offering two certificate programs: a Certificate in Bible and a Secretarial Certificate.

### ***Certificate in Bible***

#### ***1. Admission***

Students enrolling for courses leading to the certificate in Bible are ordinarily required to fulfill the regular requirements for admission to college. Adults who have not graduated from high school may be admitted by special permission.

#### ***2. Purpose***

The intensive Bible course has a dual purpose. The primary objective is to offer Biblical and theological study to those who do not desire to pursue a four-year college curriculum. Another aim is to provide for specialized Christian service. The course of study is designed to fulfill specific ordination requirements in areas where the individual needs professional, directed study. By completing the suggested course a high school graduate should be qualified for graduation from the course of study for ministers in the Church of the Nazarene.

#### ***3. Course Work***

To secure the Certificate in Bible the candidate must complete sixty hours of college work. (One who is not a high school graduate must also complete any additional general courses in the Minister's course of study for which he does not already have high school or examining board credit.)

FIRST YEAR			
<i>Semester I</i>	<i>Hours</i>	<i>Semester II</i>	<i>Hours</i>
O.T. Literature	3	N.T. Literature	3
Christian Beliefs	3	Biblical Literature	3
Biblical Literature	3	English	3
English	3	Speech	3
Speech	3	Psychology	3
	<hr/> 15		<hr/> 15

SECOND YEAR			
<i>Semester I</i>	<i>Hours</i>	<i>Semester II</i>	<i>Hours</i>
Biblical Literature	3	Biblical Literature	3
Doctrine of Holiness	3	Religious Education	3
Homiletics	3	Philosophy	3
Church Administration	3	Church History	3
Church History	3	History of the Church of the Nazarene	3
	<hr/> 15		<hr/> 15

## ***Secretarial Certificate***

### *I. Admission*

Students enrolling for courses leading to the Certificate in Business Administration must fulfill the regular requirements for admission to college.

### *II. Total Hours*

To secure the Certificate in Business Administration the candidate must complete sixty-two hours of college work and maintain a grade-point average of 2.00.

### *III. Prescribed Subjects*

A. Freshman English, 113G, 123G	6 hours
B. Psychology 213G, or 223, or Sociology	3 hours
C. Hist. 113G, or 213G, or Pol. Sci. 113G	3 hours
D. Physical Education	1 hour
E. Religion	9 hours
F. Fine Arts	3 hours
G. Science	4 hours
	<hr/> 29 hours

#### IV. *Business Courses*

A. Intermediate Typing, 113	3 hours
B. Intermediate Shorthand, 113	3 hours
C. Business Mathematics, 213	3 hours
D. Office Records and Filing, 272	2 hours
E. Office Practice, 273	3 hours
F. Duplicating Machines, 291	1 hour
G. Business Communication, 303	3 hours
	<hr/>
	18 hours

#### V. *Electives*

12 hours

## PRE-PROFESSIONAL PROGRAMS

Students who desire to prepare for professional schools are strongly advised to seek training that is broadly based in the liberal arts. Most professional schools seek individuals with diversity of backgrounds. No single pattern of study is considered as necessary. Aside from meeting the basic requirements for entrance to a professional school, the student is encouraged to concentrate in the general subject area of his primary interest. A wide range of selective courses provide an opportunity for breadth of training and an exposure to a variety of academic disciplines.

### ***Medicine and Dentistry***

Although the minimum college requirement for most medical schools is three years (90 semester hours) and two years (60 semester hours) for dental school, most schools prefer a four year degree program with a strong emphasis in the liberal arts. The requirements for entrance to the different schools of medicine or dentistry vary to some degree. All recognize the desirability of a good foundation in the natural sciences (biology, chemistry, mathematics and physics), communications, social sciences and humanities. The student should familiarize himself with the requirements of the professional school in which he desires to complete his training. This information may be obtained from the pre-professional advisor.

The undergraduate major may be chosen from any area of concentration in the college curriculum so long as the professional school requirements in biology, chemistry and physics are met. The student is encouraged to develop his major area of interest with a realization that the medical or dental school has a greater interest in the quality of work done than in the specific area of concentration.



Regardless of the area of concentration, the student must keep in contact with the pre-professional advisor and the Pre-Medical Committee. Upon admission to the college the student will be assigned a faculty advisor. During the second semester in attendance at Mid-America Nazarene College, an application should be obtained from the chairman of the Pre-Medical Committee for formal acceptance into the program. After completion of one year of college studies at M.A.N.C. the Pre-Medical Committee will review the application. Approval for continuance in the program will be given providing the following conditions have been met:

1. Completion of one full year of college studies at Mid-America Nazarene College.
2. A cumulative grade-point average of 2.75 for all college work.
3. Satisfactory rating on the A.C.T. examination.
4. Satisfactory rating by the Pre-medical Committee.

In the year prior to anticipated entrance to medical or dental school the candidate for admission must take the Professional Aptitude Test. The pre-medical student must take the Medical College Admission Test (MCAT) of the Association of American Medical Colleges. The pre-dental student must take the Dental Aptitude Test administered by the American Dental Association. This test will be taken in the spring before application is made to the medical or dental school.

The student seeking entrance to a professional school must notify the Pre-Medical Committee and request action on his application. The committee recommendation will be sent to the school selected by the student. A recent survey of medical schools indicates that the majority prefer to consider only students with a cumulative grade-point average of 3.0 on the 4.0 system of grading. High scholastic achievement in the sciences is considered important.

The student should carefully plan his program to meet the unique requirements of the professional school to which he wishes admission. In general, the standard requirements include the following minimum courses in addition to, or as a part of, those necessary to complete the general education core or the major area of concentration.

1. *English* (6-12 hours)

Facility in composition and expression is desired.

2. *Biological Sciences* (8-12 hours)

Should include general biology or zoology and preferably comparative vertebrate zoology. (Genetics, embryology and biometrics are additional recommended electives.)

3. *Chemistry* (12-20 hours)

Eight hours of inorganic chemistry, 4-8 hours of organic chemistry and preferably 4 hours of quantitative analysis. (Physical chemistry is a recommended elective.)

4. *Physics* (8 hours)

College algebra and trigonometry must be prerequisite.

5. *Mathematics* (3-9 hours)

Requirements vary. Some schools require competence through the level of introductory calculus.

### **Medical Technology**

Careers in medical technology require a minimum of three years (90 semester hours) of college study and at least 12 consecutive months of training in a school of medical technology approved by the American Medical Association.

Mid-America Nazarene College provides the courses which meet the requirements of the Registry of Medical Technologists of the American Society of Clinical Pathologists. The minimum pre-professional training as listed by the Registry is the satisfactory completion of at least 90 semester hours, including the following required courses:

1. *Biological Sciences* (16 hours)

Four courses including one full year in general biology and/or zoology. The remaining courses may be selected from botany, microbiology, comparative anatomy, genetics, physiology and biometrics. One semester of microbiology is strongly recommended.

2. *Chemistry* (16 hours)

One full year of general chemistry is required. The remaining hours may be selected from organic chemistry, biochemistry, quantitative analysis. One semester of quantitative analysis is strongly recommended.

3. *Mathematics* (3 hours)

Basic course in college mathematics. (Courses in physics are recommended.)

4. *Electives*

Courses representing a broad general education including English, humanities, social sciences, fine arts. Advanced mathematics and typing will also be helpful.

By proper arrangement of the three year pre-medical technology program a student may meet all the course requirements for a baccalaureate degree before entering a school of medical technology. It is possible to substitute the 12 months of medical technology training for the fourth year at M.A.N.C. and graduate with your regular college class, receiving a B.S. degree.

The college is affiliated with Trinity Lutheran School of Medical Technology, Kansas City, Missouri, for the technology program.

### ***Degree Program in Nursing***

Mid-America Nazarene College offers only the pre-clinical courses for a degree program in nursing. Since the first two years of a degree program require a concentration in the arts and sciences, it is possible for the student to enroll at Mid-America Nazarene College and take the courses recommended by the school she later intends to enter. In most cases the student can remain at M.A.N.C. for three semesters and in some instances for two full years before transferring to the nursing school. Most degree programs require two full years (including summer sessions) of clinical training at the school of nursing. Upon completion of this program the student receives a Bachelor of Science Degree in Nursing from the school in which she is enrolled.

Early in the pre-clinical training the student should obtain a catalog from the school where work is to be completed to insure a program of study that will meet her specific requirements.

### ***Diploma Program in Nursing***

Mid-America Nazarene College has a joint working relationship with Trinity Lutheran Hospital School of Nursing, Kansas City, Missouri. Students may take the first year of nursing training on the Mid-America Nazarene College campus then transfer to the Trinity Lutheran Hospital for the two years of clinical training and thereby receive the R.N. in a normal three year period.

The first year the prospective nursing student registers at Mid-America Nazarene College and participates in the regular campus activities with all the students admitted to the college. The prescribed program for two semesters and one summer session at Mid-America Nazarene College is as follows:

<i>First Semester</i>		<i>Second Semester</i>		<i>Summer Session</i>	
<i>Course</i>	<i>Hours</i>	<i>Course</i>	<i>Hours</i>	<i>Course</i>	<i>Hours</i>
English	3	English	3	Physiology	5
Psychology	3	Speech	3	Child Development	3
Sociology	3	Anatomy	5	Total	8
Chemistry	5	Microbiology	5		
Total	14	Total	16		

During the first semester at Mid-America Nazarene College the Director of Nursing Education from Trinity Lutheran Hospital will have periodic sessions with those pursuing the prescribed pre-clinical program of studies. At this time a formal application will be made to the Nursing School. After completion of the first semester at Mid-America



Nazarene College the application will be reviewed and formal admission to the nursing program will be granted provided the following criteria have been met:

1. Graduation from an accredited high school.
2. At least *one* of the three following conditions must be met:
  - a. A high school grade average of "C+" or above in academic courses.
  - b. Rank in the upper one-half of the high school graduating class.
  - c. Rank in the upper one-half on national twelfth-grade norms for the ACT test.
3. Satisfactory completion of the prescribed first semester nursing program of studies at Mid-America Nazarene College. (A "C" average in college courses in required.)
4. Physical and Dental Records which indicate a good condition of health.
5. Satisfactory recommendations from the Mid-America Nazarene College Nursing Committee indicating that the student possesses the necessary interest, aptitude and personal qualifications for nursing.

### ***Clinical Training***

After successful completion of the pre-clinical studies at Mid-America Nazarene College (end of the summer session in July) the student has the month of August for vacation before beginning her clinical training at Trinity Lutheran Hospital in September. During the two clinical years, the student completes eighty-four (84) weeks of training with eight (8) weeks of vacation arranged to fit the rotation of scheduled courses. Graduation from the Nursing School is in June at the completion of the second year of clinical training (a total of three (3) years after first registering at Mid-America Nazarene College).

Trinity Lutheran Hospital School of Nursing is accredited by the Missouri State Board of Nursing and the National League for Nursing. The school enrolled its first student in 1906 and has developed into an institution of high caliber. The hospital is presently in an expansion program which will provide a total patient bed capacity of 365.

Nursing students at Trinity Lutheran are housed in a modern \$1,000,000.00 residence that is fully air-conditioned and equipped with classrooms, library, parlors, activity rooms in addition to the dormitory rooms which provide for a capacity of one hundred (100) students. A beautiful chapel, open at all times, is located in the dormitory. Here planned chapel services and opportunities to continue participation in the student's own church activities, plus the maintenance of a friendly



Christian atmosphere, help the student further develop her own set of values and see her place in the profession and the community.

### **Estimated Expenses**

#### *First Year (Mid-America Nazarene College)*

	<i>First Semester</i>	<i>Second Semester</i>	<i>Summer Session</i>
Tuition	\$350.00	\$400.00	\$200.00
Room	140.00	140.00	70.00
Board	205.00	205.00	100.00
Fees	30.00	30.00	10.00
Books	40.00	40.00	20.00
	<hr/>	<hr/>	<hr/>
	\$765.00	\$815.00	\$400.00

Uniforms: \$53.75. These should be ordered during the first year, after the student has been formally accepted into the program.

#### *Second Year (Trinity Lutheran Hospital School of Nursing)*

Room (48 weeks) .....	\$360.00
*Trinity Fees .....	75.00
Affiliation Fees .....	34.00
(Missouri State Sanatorium)	
Books .....	40.00
	<hr/>
	\$509.00

#### *Third Year (Trinity Lutheran Hospital School of Nursing)*

Room (36 weeks) .....	\$270.00
*Trinity Fees .....	75.00
Mental Health Fee .....	50.00
Nursing of Children Fee .....	50.00
Books .....	40.00
	<hr/>
	\$485.00

Board charges have not been included in the above estimate for the second and third years. Students may eat in the hospital cafeteria where meals are priced at cost.

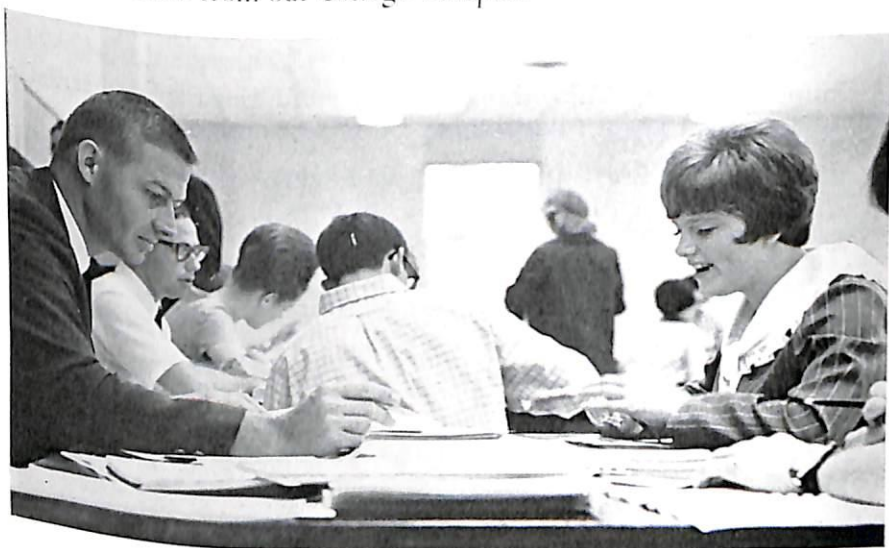
\*Trinity Fees include: health fee, phone, yearbook, and activity fee.

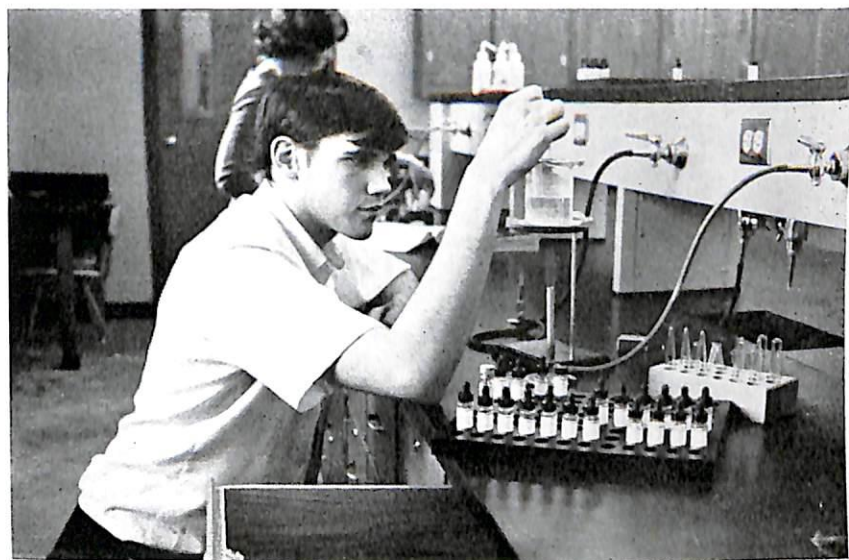
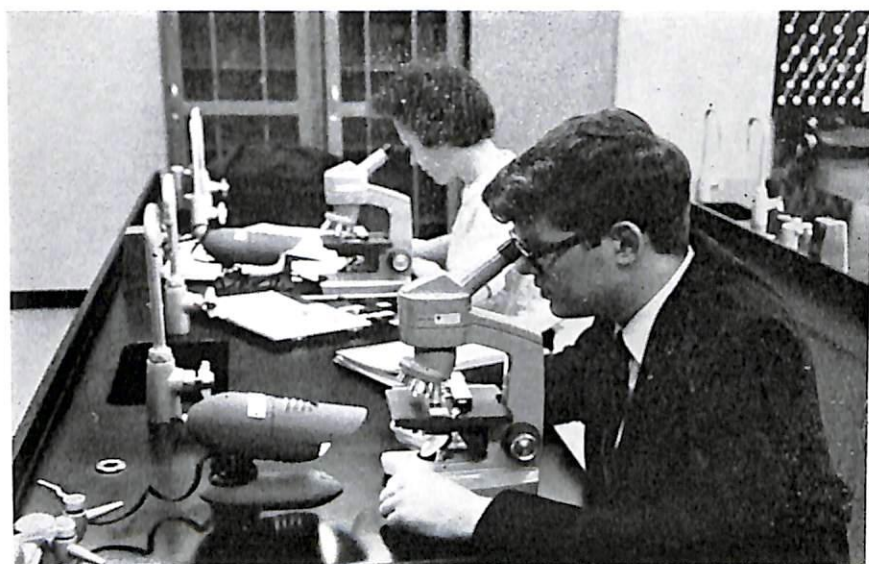
### **Scholarships and Loans**

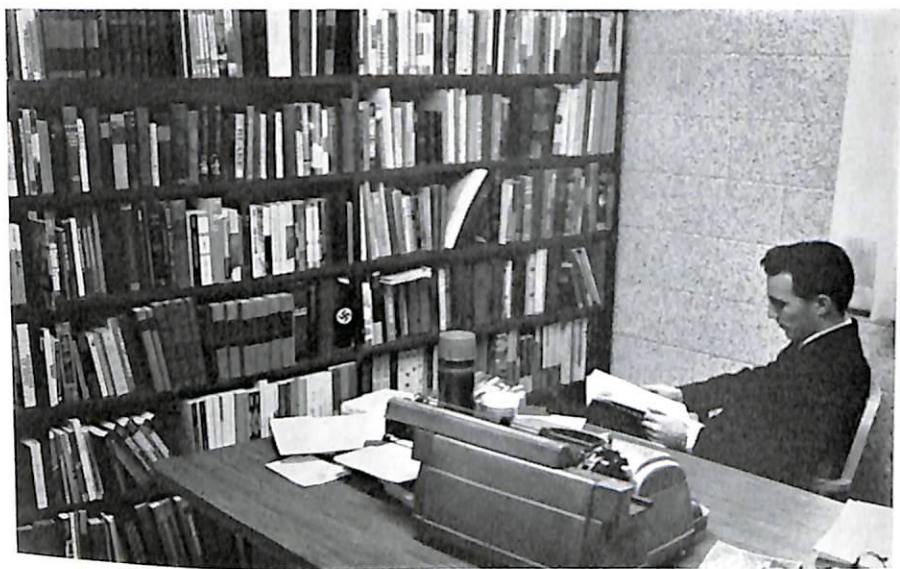
Scholarships and loans are available at both Mid-America Nazarene College and Trinity Lutheran Hospital School of Nursing. The Director of Student Aid at Mid-America Nazarene College will assist the student during her pre-clinical training. Once the student has been formally accepted into the nursing program (after completing one se-

mester at Mid-America Nazarene College) she will be eligible to apply for financial assistance provided by the government loan program under provisions of the Nurse Training Act of 1964. A new U. S. Government Health Manpower Act of 1968 is to become effective July 1, 1969, provided the government appropriates the funds that have been authorized. This program is designed for rather liberal loans to students in Schools of Nursing.

Mid-America Nazarene College students who are in clinical training at Trinity Lutheran Hospital School of Nursing are within a twenty-five minute drive from our college campus.













# Course Offerings

*That men may know wisdom and instruction,  
understand words of insight,  
receive instruction in wise dealing,  
righteousness, justice, and equity;*

*that prudence may be given to the simple,  
knowledge and discretion to the youth—  
the wise man also may hear and increase in learning,  
and the man of understanding acquire skill,  
to understand a proverb and a figure,  
the words of the wise and their riddles.*

*The fear of the Lord is the beginning of knowledge;  
fools despise wisdom and instruction.*

PROVERBS 1:2-7

# BIBLICAL LITERATURE AND RELIGION

## *Curricular Objectives*

The goal of this department is to aid the student in his development of:

1. A knowledge and understanding of the Bible.
2. An outline of those basic truths which are essential to Christian experience and living.
3. A proper emphasis upon the doctrine and experience of holiness.
4. Inspiration and guidance toward a life of Christian service.
5. A philosophy of life which leads to personal fulfillment, and to social efficiency.

In addition to the objectives stated above, there are the further objectives of helping the ministerial student to:

1. Obtain a more adequate knowledge of the doctrines and practices of the Christian Church.
2. Acquire a familiarity with principles of Biblical interpretation.
3. Obtain a broad and foundational study for advanced work in this field.
4. Gain a working knowledge of the task, of the message, and of the procedures in the Christian ministry today.

## *Biblical Languages*

113G BEGINNING GREEK 3 hours  
Study of the vocabulary, grammar, style, and historical background of the language of the New Testament.

123G BEGINNING GREEK 3 hours  
Continuation of Greek 113G.  
Prerequisite: Greek 113G.

213G NEW TESTAMENT GREEK: THE GOSPEL OF JOHN 3 hours  
An exegesis of a portion of the Gospel according to John.

223G NEW TESTAMENT GREEK: THE BOOK OF ACTS 3 hours  
An exegesis of selected portions of The Book of Acts.  
Biblical Literature and Religion.



## ***Biblical Literature and Religion***

103G OLD TESTAMENT LITERATURE 3 hours

A general education course to introduce the student to the development of religion in ancient Israel, to show the roots of the Christian faith, to study the relevance of the Old Testament to contemporary life, and to examine the place of the Bible in American culture.

113G NEW TESTAMENT LITERATURE 3 hours

The purpose of this course is to help the student form a philosophy of life based on New Testament teachings and values, to examine the origin of the Christian Church, and to investigate the influence of New Testament thought on Western culture.

203G CHRISTIAN BELIEFS 3 hours

A general course which helps the student in understanding the historic beliefs of Christian faith, as well as the role of these traditional beliefs in contemporary society.

213 HISTORY OF THE CHURCH OF THE NAZARENE 3 hours

A survey of the causes leading to the organization of the Church of the Nazarene, and a study of its development, with special attention given to those factors which have contributed to its success and growth.

223 FUNDAMENTALS OF RELIGIOUS EDUCATION 3 hours

A survey course in Christian education, including its history, theory, and methodology.

233 ADMINISTRATION OF RELIGIOUS EDUCATION 3 hours

Organization and administration of Christian education in the total work of the local church, including the place and function of the church school, Vacation Bible Schools, youth and training groups, missionary auxiliaries, and youth camps and institutes.

244 INTRODUCTION TO PREACHING 3 hours

A study of the principles of sermon construction. Attention is given to the various types of sermon outlines and methods of delivery. Assigned readings and lectures.

303 DOCTRINE OF HOLINESS 3 hours

The course traces the beginnings of the concept of holiness in the Bible, follows the life of holiness in the history of the church, attempts to present a theological statement of holiness, and investigates the application of holiness to the various academic disciplines and to contemporary life.

313 EVANGELISM 3 hours  
The pastoral approach is made to the field of evangelism. Its history, place, and methodology are studied. Both mass and personal evangelism are emphasized. Christian worship, the complement of evangelism, is treated also.

323 CHURCH ADMINISTRATION 3 hours  
A study of the problems involved in the pastoral ministry. Special attention is given to the principles of church administration. Actual training is received in the administering of sacraments, performing marriages, conducting funerals, etc.

403 BIBLICAL THEOLOGY 3 hours  
A study of the essential subjects of Christian Theology as found in the Old Testament.

413 BIBLICAL THEOLOGY 3 hours  
Traces the New Testament teaching on various subjects of Christian Theology.

423 CHURCH HISTORY 3 hours  
A study of the outstanding events and personalities of the Christian church from Pentecost to the Renaissance.

433 CHURCH HISTORY 3 hours  
From the Renaissance to the present.

## BIOLOGICAL SCIENCES

Member of the Division of Natural Sciences and Mathematics.

### *Curricular Objectives*

1. To meet the needs of students who desire a broad cultural education.
2. To introduce the student to the trends in contemporary biological research.
3. To encourage an understanding of biological fundamentals.
4. To help the student to learn the methods and skills necessary for effective study and organization of biological subject matter.
5. To develop in the student an appreciation for the beauty, design, and extent of the organic world.
6. To show the relationship between the biological sciences and the Christian faith.

7. To prepare the student for a career in biology, either in teaching in public school, or by way of graduate study.

### **Course Offerings**

#### **104G PRINCIPLES OF BIOLOGY**

4 hours

A presentation of biology in a broad perspective with emphasis on the basic principles of life, such as cell organization, metabolism, growth, reproduction, behavior, adaptation and taxonomy of plants and animals. Three lectures and one laboratory per week.

#### **114 INVERTEBRATE ZOOLOGY**

4 hours

The comparative study of the morphology, physiology and life histories of representative invertebrates. Special emphasis placed on parasitic protozoans and helminths. In laboratory, particular attention will be given to the taxonomy and morphology of all phyla with the selection of key forms for microscopy study and dissection. Prerequisite: Biology 104G or permission of the instructor. Two lectures and four hours of laboratory work per week.

#### **125G GENERAL BOTANY**

5 hours

A study of the anatomy and physiology of plants. In the laboratory experiments will demonstrate techniques used in study of cellular respiration, photosynthesis and related metabolic pathways. Three lectures and four hours of laboratory work per week.

#### **144G CONTEMPORARY BIOLOGICAL THOUGHT (Honors Course)**

4 hours

A study of the major ideas of modern biology as related to their historical development. The students participate in independent study, seminars, and field observations. The laboratory sessions are structured to give experience in problem solving by use of the methods and tools of scientific research.

#### **155 HUMAN ANATOMY**

5 hours

A study of the body including microscopic and gross anatomy. Laboratory exercise involves mammalian dissection, use of models, charts, mounted and disarticulated skeletons, and roentgenograms. Course designed for nursing students and those with an area of concentration in pre-physical education. May not be counted for area concentration in pre-medicine or biology. Three lectures and six hours of laboratory per week.

205 MICROBIOLOGY 5 hours  
A study of the morphology and physiology of micro-organisms with emphasis upon bacteria. The laboratory provides experience in analytical techniques and pure culture methods. Three lectures and six hours of laboratory per week. Prerequisite: Chemistry 105G or 114G.

225 HUMAN PHYSIOLOGY 5 hours  
A study stressing the physical and chemical principles of the various organ systems of the body. Laboratory is based primarily on the reactions of mammals (including man) with experiments requiring the use of the physiograph. Course designed for nursing students and those with an area concentration in physical education. Not recommended for pre-medical students or those with an area concentration in biology. Three lectures and six hours of laboratory per week. Prerequisites: Chemistry 105G or 114G, Biology 155.

315 COMPARATIVE CHORDATE ANATOMY 5 hours  
A morphological study of representative chordate animals by a systemic approach. Basic course for students with area concentration in pre-medicine or biological sciences. Three lectures and two three-hour laboratories per week. Prerequisite: Biology 104G or Biology 144G, Biology 114 recommended.

323G GENETICS 3 hours  
A study of the fundamental principles of inheritance by considering the molecular, cytological, and populational evidences. Three lecture-discussion periods per week. Prerequisite: One general course in biology.

331G GENETICS LABORATORY 1 hour  
Experimentation primarily with *Drosophila melanogaster*. Three hours of laboratory per week. Prerequisite: Biology 323G or taken concurrently.

344 GROWTH AND DEVELOPMENT: EMBRYOLOGY 4 hours  
A study of vertebrate development from gametogenesis through organogenesis. Two lectures and four hours of laboratory per week. Prerequisite: Biology 315.

353 BIOMETRICS 3 hours  
An introduction to statistical methods as related to biological data. The design of experiments involving living organisms and analysis of results.



Three periods of lecture and problem analysis. Prerequisites: College algebra and 18 hours of biology or permission of the instructor.

**424 COMPARATIVE ANIMAL PHYSIOLOGY** 4 hours

A comparison of the functional responses of major vertebrate animal groups. Physiological adaptations to environment is emphasized. Three lectures and three hours of laboratory per week. Prerequisites: Biology 315. Organic chemistry recommended.

**434 ENVIRONMENTAL BIOLOGY: ECOLOGY** 4 hours

A study of plants and animals in relation to their environment. Field work will constitute a major part of the laboratory. Two lectures and one four-hour laboratory period per week. Prerequisites: Biology 104G or 144G and 125G and junior standing. Field trip fees will be collected by the instructor.

**481 BIOLOGY SEMINAR** 1 hour

A study of selected topics from both classical and current literature. Prerequisite: Junior standing in the area of biology concentration.

## BUSINESS

Member of the Division of Education and Psychology.

### *Curricular Objectives*

1. To provide a general education course in the area of business mathematics to help students understand the financial aspects of consumer economics.

2. To analyze and evaluate the basic economic and business principles of past and modern society.

3. To enable students to develop individual skills and knowledge which will be useful in specific business occupations.

4. To provide courses in business for students who are majoring in other academic areas.

5. To encourage students to develop a philosophy of business which is in harmony with the Christian faith.

### *Course Offerings*

**103 BEGINNING TYPEWRITING** 3 hours

Designed to give the student a mastery of the keyboard, a knowledge of the principal operative parts of the typewriter, and practice in typing business letters and forms, manuscripts, tabulations, and centering problems. Class meets daily.

113 INTERMEDIATE TYPEWRITING 3 hours

Designed to develop speed and accuracy in typing and arranging business letters and forms, manuscripts, detailed tabulations, and legal documents. Prerequisite: Business 113, or one year of high school typewriting.

123 BEGINNING SHORTHAND 3 hours

The Diamond Jubilee Series is taught with an emphasis on theory and dictation, as well as punctuation and spelling. Dictation speeds: 50-70 words a minute. Prerequisite: Business 113 or one year of high school typewriting. Class meets daily.

133 INTERMEDIATE SHORTHAND 3 hours

The Diamond Jubilee Series is taught with an emphasis on dictation and transcription. Dictation speeds: 70-90 words a minute. Prerequisite: Business 113 and 133 or one year of high school typewriting and one year of high school shorthand.

203 INTRODUCTION TO BUSINESS 3 hours

A survey of the field of business. How business is owned, organized, managed, and controlled.

211 DUPLICATING MACHINES

Designed to develop skill in the use of duplicating and copying machines. Prerequisite: Business 113 or one year of high school typewriting.

212 OFFICE FILING AND RECORD KEEPING

Deals with alphabetical correspondence filing, numerical, subject, and geographic filing, and principles governing what records to keep, how to store them, how to file them, and how to apply the criteria for determining their disposition or retention. Prerequisite: Business 113 or one year of high school typewriting.

213 OFFICE PRACTICE

Designed to develop a secretarial personality and occupational intelligence by an introduction to all phases of an office situation. Prerequisite: Business 123.

223 BUSINESS COMMUNICATIONS

Designed to increase the student's competence in business writing. Emphasis on rules of grammar and usage as well as composition of memos, reports, letters, etc. Prerequisite: Business 113, or one year of high school typewriting.

### 233 BUSINESS MATHEMATICS

Designed to provide practical applications of the principles of mathematics to the various phases of business.

### 243 BUSINESS LAW

A study of the law of business and its administration with an emphasis on contracts.

### 303 PRINCIPLES OF ACCOUNTING

Basic principles of accounting: journals, ledgers, periodic summaries, statements and voucher systems.

### 313 PRINCIPLES OF ACCOUNTING

A continuation of Business 303. Partnerships, corporations, manufacturing, bonds, valuation, statement analysis. Prerequisite: Business 313.

### 323 PRINCIPLES OF ECONOMICS

Deals with the functioning of the American economic system. A study of the basic principles underlying producing, exchange, consumption, and income distribution.

### 333 PRINCIPLES OF ECONOMICS

Continuation of Business 323. The application of economic principles to the problems of income distribution, labor problems, unemployment, business cycles, public finance and taxation, and economic systems. Prerequisite: Business 323.

### 343 PRINCIPLES OF MANAGEMENT

A study of the functions of a business enterprise, the internal structure of a business organization, and the responsibilities of executives.

### 403 INTERMEDIATE ACCOUNTING

An extensive treatment of statements, summaries, assets, liabilities, and working capital. Prerequisite: Business 323.

### 413 INTERMEDIATE ACCOUNTING

Continuation of Business 403. Capital, surplus, statement analysis, measurement of income, application of funds and statements. Prerequisite: Business 403.

### 423 BUSINESS FINANCE

A course in financial management which studies longterm and short-term corporate financing, financial institutions, and financial problems and policies.

## 433 PERSONNEL MANAGEMENT

A study of human relations and adjustments in business organizations. Deals with such problems as proper placement of individuals on the job, methods of motivation, supervision, disciplines, and promotion. Prerequisite: Business 353.

## CHEMISTRY

Member of the Division of Natural Sciences and Mathematics.

### *Curricular Objectives*

1. To cultivate the scientific spirit and habit through instruction in the modern methods of pure and applied chemistry.
2. To provide a background for graduate and medical study.
3. To equip students for work in industry and government.
4. To support a teaching major or minor in secondary education.
5. To encourage a harmony between religion and science.

### *Course Offerings*

104G INTRODUCTION TO CHEMISTRY 4-5 hours

A terminal course including elements of general, organic and biological chemistry pertinent to a survey of the molecular basis of life. This course is designed as a general education course for students having a limited science and mathematics background and whose area of concentration is not chemistry. Three lectures and one three-hour laboratory per week. No prerequisite.

105G INTRODUCTION TO CHEMISTRY 4-5 hours

A terminal course designed for pre-nursing students and for other students desiring to satisfy their general education requirement in science with more than the minimum credit hours. The course includes additional biochemistry topics not included in Chemistry 104G. Four lectures and one three-hour laboratory period each week. No prerequisite.

114G GENERAL CHEMISTRY 4 hours

A systematic, descriptive study of the elements interspersed with theoretical material including the structure of the atom, chemical bonding, states of matter, kinetic molecular theory, solutions and chemical equilibrium. Three lectures and one three-hour laboratory per week. Prerequisite: a working knowledge of proportions and logarithms, high school chemistry is desirable.



#### 124G GENERAL CHEMISTRY

4 hours

A continuation of Chemistry 114G, including a brief introduction to organic and biochemistry. The laboratory work includes qualitative analysis. Three lectures and one three-hour laboratory per week. Prerequisite: Chemistry 114G.

#### 204 QUANTITATIVE ANALYSIS

4 hours

The principles and techniques of quantitative analysis. Attention is directed to volumetric and gravimetric methods of analysis as well as to instrumental methods. Two lectures and two three-hour laboratory periods per week. Prerequisite: Chemistry 124G.

#### 214 ORGANIC CHEMISTRY I

4 hours

An introductory course serving both as a one semester terminal course and as a basis for more advanced organic study. The methods of preparation, reactions and nomenclature of important classes of aliphatic and aromatic compounds are considered. The laboratory work is an introduction to procedures which are used in the laboratory preparation, purification, and identification. Three lectures and one four-hour laboratory period per week. Prerequisite: Chemistry 104G, 105G or 124G.

#### 224 ORGANIC CHEMISTRY II

4 hours

A continuation of course 214. Emphasis is on reaction mechanism, stereochemistry and spectroscopy. The laboratory includes problems in synthesis, qualitative analysis and spectroscopy. Prerequisite: Chemistry 124 and 214.

#### 303 BIOCHEMISTRY

3 hours

Chemistry and metabolism of fats, protein, carbohydrates, hormones, vitamins, and other biologically important compounds. Prerequisite: Chemistry 214.

#### 313 PHYSICAL CHEMISTRY I

3 hours

A study of quantum chemistry, molecular structure, bonding, thermodynamics, kinetics, and phase equilibria. Prerequisite: Chemistry 204, Physics 114, and Mathematics 154.

#### 323 PHYSICAL CHEMISTRY II

3 hours

A continuation of Chemistry 313.

#### 332 PHYSICAL CHEMISTRY LABORATORY

2 hours

Apparatus, methods and calculations employed in physical-chemical measurements. Prerequisites: Chemistry 313 and concurrent enrollment in Chemistry 332.

403 SPECIAL TOPICS: ORGANIC CHEMISTRY 3 hours

Particular topics in advanced organic chemistry such as fluorine chemistry, polymer chemistry, acetylene chemistry, and organometallic chemistry. Prerequisite: depends upon the topic.

413 SPECIAL TOPICS: INORGANIC CHEMISTRY 3 hours

Particular topics in advanced inorganic chemistry such as coordination chemistry, solvent systems, ligand field theory and lanthanide chemistry. Prerequisite: depends upon the topic.

423 RADIOCHEMISTRY 3 hours

A study of the theory of nuclear reactions and the techniques of safe handling and uses of radioisotopes. Prerequisite: Chemistry 214 and 323.

## EDUCATION

Member of the Division of Education and Psychology.

### *Curricular Objectives*

1. To develop an understanding of the historical, sociological, and philosophical context of American education.
2. To show the place of the psychology of education in the learning process.
3. To introduce the student to various methods and techniques of teaching.
4. To acquaint the student with some of the central issues in the development of American schools.
5. To introduce the student to methods of research.
6. To improve the student's ability to analyze his own teaching.
7. To prepare students for careers in elementary and secondary education.
8. To indicate the role of the Christian teacher in contemporary society.

### *Course Offerings*

103G PSYCHOLOGY OF PERSONAL DEVELOPMENT 3-4 hours  
A developmental approach to self-understanding with consideration of psychological principles.

203 AMERICA'S EDUCATIONAL HERITAGE 3 hours  
A study of the role of the school in American society, exploration of American educational theory and practice, and an introduction to the problems and techniques of evaluating learning. Focus on the conflict of values and critical changes experienced by American education.

- 213 EDUCATIONAL PSYCHOLOGY 3 hours  
An examination of various theories of learning and of group dynamics and their possible applications to the classroom.
- 223 CHILD AND ADOLESCENT PSYCHOLOGY 3 hours  
A study of human development from birth through adolescence.
- 233 FOUNDATIONS OF GUIDANCE 3 hours  
An introduction to the philosophy and underlying principles of guidance in the public schools.
- 243 FUNDAMENTALS OF COUNSELING 3 hours  
Various theoretical approaches and their effects on the counseling relationship.
- 263-4 INTRODUCTION TO PSYCHOLOGY 3-4 hours  
An overview of scientific methods and psychological principles in understanding human behavior.
- 272 THE ARTS AND CREATIVITY IN ELEMENTARY SCHOOL 2 hours  
Instruction and laboratory experience in arts, crafts, and audio-visuals.
- 303 PRINCIPLES AND METHODS IN ELEMENTARY CURRICULUM 3 hours  
Introduction to elementary curriculum planning applying principles in resource unit construction.
- 313 PRINCIPLES AND METHODS IN SECONDARY CURRICULUM 3 hours  
The objectives of the American high school, the principles and methods of teaching various secondary subjects; materials of instruction; the use of audio-visual materials and equipment; planned laboratory experiences preparatory to student teaching. Prerequisite: Education 203 and 213.
- 323 READING IN THE ELEMENTARY SCHOOL 3 hours  
The developmental sequential reading approach with diagnostic and remedial techniques.
- 332-3 COMMUNICATION IN THE LANGUAGE ARTS 2-3 hours  
Exploration of writing, reading, speaking, and listening in relation to content subjects with emphasis on the survey and the evaluation of literature for children and adolescents.

342 HEALTH AND PHYSICAL EDUCATION IN THE  
ELEMENTARY SCHOOL 2 hours

Directed experience in physical development.

352 HEALTH AND PHYSICAL EDUCATION IN THE  
SECONDARY SCHOOL 2 hours

Directed experiences in physical development.

363 MATHEMATICS IN THE ELEMENTARY SCHOOL 3 hours  
Basic operations with numbers, relations and functions of arithmetic,  
and methods of teaching.

373-4 SOCIAL AND SOCIAL STUDIES IN ELEMENTARY  
SCHOOL 3 hours

Methods utilizing the study of facts gathered from research problems  
and from experiments and projects leading to the discovery of scientific  
principles and sociological generalizations.

383 TESTS AND MEASUREMENTS 3 hours  
Measurement procedures and statistical interpretation with practice in  
formulating and refining tests for classroom use.

403 HISTORY AND PHILOSOPHY OF EDUCATION 3 hours  
The development of the school traced from the early Greeks to the  
present day with emphasis on major objectives and their impact on  
current school practices.

413 STUDENT TEACHING  
Supervised Student teaching and observation in elementary or secondary  
schools.

## ENGLISH

Member of the Division of Arts, Letters, and Languages.

### *Curricular Objectives*

1. To enable students to write and speak clearly and effectively.
2. To enable students to read with appreciation and discrimination.
3. To provide a fairly adequate background of acquaintance with the master works of world literature as a basis for further reading.
4. To broaden sympathies by vicarious experience of human nature and life, and by acquaintance, through translation, with the literature of nations other than English and American.



5. To contribute to the total educative process of the student through consideration of the aesthetic, social, historical, philosophical, and religious values and levels of meaning in literature, and by correlation of literary materials with those of other disciplines.

6. To acquaint students with the scientific and artistic aspects of speech through some basic courses in six commonly accepted areas of the speech field: rhetoric and public address, oral interpretation, voice science, speech pathology, speech education, radio, and television.

7. To cultivate mental and physical poise, and to quicken the student's imagination and emotional responses by frequent platform performances.

8. To provide criteria for evaluating contemporary speakers by the acquisition of knowledge about the significant speakers of the past, their speeches, the causes with which they were identified, and the impact they made in their times.

9. To provide a basis for graduate study in English and Speech.

10. To provide adequate preparation for teachers of English and Speech in the elementary and secondary schools.

### **Course Offerings**

93 BASIC ENGLISH 3 hours

A course designed to reinforce and strengthen the students use of the fundamentals of written and spoken English.

103G ENGLISH COMPOSITION 3 hours

A course in the arts of reading and writing expository prose. Second half of the semester studies the methods of writing a research paper.

113G ENGLISH COMMUNICATION 3 hours

A study of the principles of effective communication and of the various contemporary media of communication.

203G SURVEY OF AMERICAN LITERATURE 3 hours

Readings in American literature from the Colonial period to the Civil War with particular emphasis on Emerson, Thoreau, Hawthorne, Melville, Whitman, and Poe.

213G SURVEY OF AMERICAN LITERATURE 3 hours

Readings in some major American and prose writers after 1860. Attention is given to the forces which influenced the writers and the impact of the writers on society.

223G SURVEY OF ENGLISH LITERATURE	3 hours
Study of the origins and development of early English writers.	
223G SURVEY OF ENGLISH LITERATURE	3 hours
A study of Romantic and Victorian writers and some twentieth century authors.	
303 LITERARY MASTERPIECES	3 hours
A study of selected literary classics, with particular attention to social backgrounds, religious and philosophical impact, and historical significance.	
313 LIVING ISSUES IN LITERATURE	3 hours
A study of moral, religious, philosophical, and political issues in literature. Prerequisite: Junior standing.	
323 LITERATURE IN AMERICAN HISTORY	3 hours
Traces the place, function and influence of literature in American life.	
333 ENGLISH GRAMMAR	3 hours
An intensive and technical analysis of grammar.	
403 TWENTIETH CENTURY FICTION	3 hours
English and American fiction since 1914.	
413 TWENTIETH CENTURY POETRY	3 hours
English and American poetry, 1912 to the present.	
423 THE MAJOR TYPES OF LITERATURE	3 hours
Critical study of drama, short story, poetry, and the novel.	
433 CREATIVE WRITING	3 hours
Exercises in the writing of essays, verse, and fiction. Open to qualified students with the permission of the instructor.	

## HISTORY

Member of the Division of Social Sciences.

### *Curricular Objectives*

1. To expand one's knowledge of man by the study of his past.
2. To analyze the political, social, intellectual, and spiritual components of Western Civilization.
3. To clarify the patriotic and religious ideals which support the American tradition.

4. To prepare history majors to teach in secondary schools or to enter graduate school.

### *Course Offerings*

103G DEMOCRACY IN ACTION: THE FEDERAL GOVERNMENT 3 hours

The course deals with the historical development of the federal system of government in America and studies the organization and function of the federal government in all its branches.

113G AMERICA'S HERITAGE: A SURVEY OF U.S. HISTORY BEFORE 1865 3 hours

An introductory course dealing with the religious, economic, political, and social history of the United States up to 1865.

123G AMERICA'S HERITAGE: SURVEY OF U.S. HISTORY SINCE 1865 3 hours

An examination of the transition in American life as an agrarian republic became an industrial power.

213G HERITAGE OF THE PAST: WESTERN CIVILIZATION TO 1500 3 hours

A general course dealing with the events and traditions which shaped the West.

223G HERITAGE OF THE PAST: WESTERN CIVILIZATION SINCE 1500 3 hours

A study of the modern world which has emerged since the Reformation.

303 AMERICAN CONSTITUTIONAL HISTORY 3 hours

Traces the Constitution of the United States from its formation to its present status in American life.

313 KANSAS HISTORY: A CHAPTER OF AMERICA'S HERITAGE 3 hours

A chronological study of Kansas' movement from a frontier territory to the present.

323 CULTURAL AND INTELLECTUAL CONTRIBUTIONS TO AMERICA'S HERITAGE BEFORE 1865 3 hours

A study of the men and movements who shaped American life in its colonial and national periods.

- 333 CULTURAL AND INTELLECTUAL CONTRIBUTION TO AMERICA'S HERITAGE SINCE 1865 3 hours  
A study of the men and ideas and movements responsible for cultural change since the Civil War.
- 343 THE FRONTIER HERITAGE: STORY OF AMERICA'S WEST 3 hours  
A narrative-analytical survey of the scope and significance of the frontier.
- 353 AMERICA ENCOUNTERS THE WORLD: A DIPLOMATIC AND TERRITORIAL HISTORY OF THE UNITED STATES 3 hours  
A survey of the rise of the United States to a world power and the ideas and forces which influenced this growth.
- 393 DIRECTED STUDY IN AMERICAN HISTORY 3 hours  
After submitting an adequate subject and bibliography, the student may do independent research under the instructor's direction.
- 413 ANCIENT HISTORY 3 hours  
A study of the Mediterranean World, concentrating on Greece and Rome.
- 423 CHURCH HISTORY 3 hours  
A study of the outstanding events and personalities of the Christian Church from Pentecost to the Renaissance.
- 433 CHURCH HISTORY 3 hours  
From the Renaissance to the present.
- 443 RUSSIAN HISTORY 3 hours  
A survey of Russian history with emphasis on the nineteenth and twentieth centuries and the development of communism.
- 453 MODERN HISPANIC AMERICAN HISTORY 3 hours  
A study of the political, intellectual and socio-economic institutions of Spanish American from 1800 to the present.
- 463 ENGLISH HISTORY 3 hours  
A survey of English history since 1066 charting the rise and decline of England as a world power.
- 473 CURRENT AFFAIRS 3 hours  
America's position in the modern world.



### 483 HISTORIOGRAPHY

3 hours

An inquiry into the meaning of history through a study of Augustine, Hegel, Marx, and Toynbee.

### 493 DIRECTED STUDY IN EUROPEAN HISTORY

3 hours

After submitting an adequate subject and bibliography the student may do independent research under the instructor's guidance.

## MATHEMATICS

Member of the Division of Mathematics and Natural Sciences.

### *Curricular Objectives*

1. To promote an understanding and appreciation for logical structures and for the diverse applications of mathematics.
2. To assist the student in securing the background necessary for graduate studies in mathematics.
3. To provide the elementary mathematics needed for physical sciences, social sciences, and pre-engineering.
4. To prepare teachers of mathematics.

### *Course Offerings*

#### 103G FUNDAMENTALS OF MATHEMATICS

3 hours

A course designed to meet the general education requirement of students failing to show a satisfactory level of proficiency in mathematics as indicated (a) by failure to complete  $2\frac{1}{2}$  units of high school mathematics, (b) by a low ACT score in mathematics or (c) by failure to satisfy a placement examination at the level of intermediate algebra. Students requiring this level of instruction are not likely candidates for additional mathematics courses and it is recommended that they complete at least two semesters of college work before enrollment. This course will not count in the total number of hours for students whose concentration is in mathematics or natural sciences. (Note: Students with a mathematics ACT raw score of 15 or less will be required to attend one additional class session each week until it is clearly demonstrated that deficiencies no longer exist.)

#### 113G COLLEGE ALGEBRA

3 hours

Quadratic equations, systems of linear and quadratic equations and inequalities, proportion and variation, algebra of complex numbers, exponents and logarithms, the rudiments of plane analytic geometry, polar coordinates and geometry of complex numbers, and arithmetic and geometric progressions. Prerequisite:  $1\frac{1}{2}$  units of high school algebra,  $\frac{1}{2}$  unit of geometry.

- 123 TRIGONOMETRY 3 hours  
 A rapid review of logarithms and polar coordinates followed by trigonometric functions of angles, trigonometric functions defined on the unit circle, trigonometric functions defined on the real line, graphs, periodicity, and inverse trigonometric functions. Prerequisite: 2 units of high school mathematics.
- 134G FRESHMAN MATHEMATICS 4 hours  
 A first course for freshmen. A rapid review of the fundamentals of algebra including linear and quadratic equations, exponents and logarithms, ratio, proportion, rudiments of plane analytic geometry, polar coordinates, and geometric progressions followed by a more thorough treatment of elementary functions, their graphs and applications including polynomials, rational and algebraic functions, exponential, logarithmic and trigonometric functions and introduction to three dimensional analytic geometry. Prerequisite: 3 years of high school mathematics.
- 144 ANALYTIC GEOMETRY AND CALCULUS I 4 hours  
 Differential and integral calculus of the elementary functions with associated analytic geometry. Prerequisite: 4 units of high school mathematics, or Math 113, and 123, or Math 134.
- 154 ANALYTIC GEOMETRY AND CALCULUS II 4 hours  
 A continuation of Math 144. Prerequisite: Math 144.
- 204 ANALYTIC GEOMETRY AND CALCULUS III 4 hours  
 Advanced multivariable calculus including vector algebra, determinants, further study of limits, infinite series, analytic geometry of three dimensions. Prerequisite: Math 154.
- 214 FINITE MATHEMATICS 4 hours  
 A presentation of some topics in mathematics of interest to students of social science. Theory of finite sets, topics in statistical inference, linear programming, and elementary probability theory. Prerequisite: Math 144.
- 304 INTRODUCTION TO MODERN ALGEBRA 3 hours  
 Selected topics in theory of equations; elementary theory of groups, rings, fields, and vector spaces. Prerequisite: Math 204.
- 314 DIFFERENTIAL EQUATIONS 3 hours  
 Introductory course in differential equations with application to geometry and the physical sciences. Prerequisite: Math 204.

## 324 MODERN GEOMETRY

3 hours

Topics in Euclidean, non-Euclidean and projective geometries. Prerequisite: Math 204.

# MODERN LANGUAGES

Member of the Division of Arts, Letters, and Languages

### *Curricular Objectives*

1. To gain a degree of conversational competence and ability to understand the spoken language as well as give standards of accuracy and precision in the preparation of written and spoken material.
2. To equip those who plan to use the target language in foreign service, traveling, missionary work, scientific research and higher degrees.
3. To acquaint students with literature, art, music, history, and scientific achievements of the peoples whose language is being studied.
4. To give students an enrichment of English vocabulary and a better understanding of the structure of their own language.

### *French*

#### FR 103-113 BEGINNING FRENCH

3 hours

A two semester introduction. Concentration on hearing, speaking and pronunciation and acquisition of basic structural patterns with limited reading and writing.

#### FR 203-213 INTERMEDIATE FRENCH

3 hours

Oral and written review of structural patterns and an introduction to the culture of France. Prerequisite: Two years of secondary school French and satisfactory achievement in a standardized test; or FR 103, 113

#### FR 223 ADVANCED INTERMEDIATE FRENCH

3 hours

A preparatory course for majors and minors including increased practice in conversation, composition writing and readings in masterpieces of the French language. Prerequisite: Four years of secondary school French and satisfactory achievement in a standardized test; or FR 203, 213.

#### FR 233 CONVERSATIONAL FRENCH

3 hours

A series of activities designed to increase fluency and facility in the language such as everyday usage, discussions on current events in France and reviews of selected essays. Prerequisite: FR 223 or permission of the instructor.

- FR 313 THE CLASSICAL THEATRE 3 hours  
The development of French drama to its highest sophistication with rotating emphasis upon the works of Corneille, Moliere and Racine. Prerequisite: FR 223.
- FR 323 THE NINETEENTH CENTURY NOVEL 3 hours  
A study of the narrative as perfected by Stendhal, Honoré de Balzac, Gustave Flaubert and Emile Zola. Prerequisite: FR 223.
- FR 333 LINGUISTICS 3 hours  
An interdepartmental introduction to French and Spanish morphology and phonology. (Same as SP 333.) Prerequisite: FR 203, 213.
- FR 343 LA RENAISSANCE 3 hours  
Selected readings from the Sixteenth Century French literature: Marot, Rabelais, Montaigne, etc. Prerequisite: FR 223.
- FR 353 THE PLÉIADE 3 hours  
The lyric vitality of the Renaissance and its effect upon the French genius as reflected in the poetry of Ronsard, Du Bellay, Baif and others. Prerequisite: FR 223.
- FR 363 THE AGE OF ENLIGHTENMENT 3 hours  
A literary view of the "thought revolution" in Eighteenth Century France: Montesquieu, Voltaire, Rousseau and others. Prerequisite: FR 223.
- FR 373 ADVANCED GRAMMAR AND COMPOSITION 3 hours  
An in-depth systematic study of advanced syntax and writing. Prerequisite: FR 223.
- FR 383 LES POETES ROMANTIQUES 3 hours  
The Romantic spirit in poetry as exemplified in Lamartine, Vigny, Hugo and Musset.

### *German*

- GR 103-113 BEGINNING GERMAN 3 hours  
A two semester introduction. Concentration on hearing, speaking, and pronunciation, and acquisition of basic structural patterns with limited reading and writing.
- GR 203-213 INTERMEDIATE GERMAN 3 hours  
Oral and written review of structural patterns and an introduction to German culture. Prerequisite: Two years of secondary school German and satisfactory achievement in a standardized test; or GR 103, 113.



GR 223 ADVANCED INTERMEDIATE GERMAN 3 hours  
A preparatory course for majors and minors including increased practice in conversation, composition writing and readings in masterpieces of the German language. Prerequisite: Four years of secondary school German and satisfactory achievement in a standardized test; or GR 203, 213.

GR 233 CONVERSATIONAL GERMAN 3 hours  
A series of activities designed to increase fluency and facility in the language such as everyday usage, discussions on current events in Germany, and reviews of selected essays. Prerequisite: GR 223 or permission of instructor.

### *Spanish*

SP 103-113 BEGINNING SPANISH 3 hours  
A two semester introduction. Concentration on hearing, speaking, and pronunciation and acquisition of basic structural patterns with limited reading and writing.

SP 203-213 INTERMEDIATE SPANISH 3 hours  
Oral and written review of structural patterns and an introduction to the culture of the Spanish-speaking world. Prerequisite: Two years of secondary school Spanish and satisfactory achievement in a standardized test; or SP 103, 113.

SP 223 ADVANCED INTERMEDIATE SPANISH 3 hours  
A preparatory course for majors and minors including increased practice in conversation, composition writing and readings in masterpieces of the Spanish language. Prerequisite: Four years of secondary school Spanish and satisfactory achievement in a standardized test; or SP 203, 213.

SP 233 CONVERSATIONAL SPANISH 3 hours  
A series of activities designed to increase fluency and facility in the language such as everyday usage, discussions on current events in the Spanish-speaking world and reviews of selected essays. Prerequisite: SP 223 or permission of instructor.

SP 313—CERVANTES 3 hours  
A study of the varied contributions of Miguel de Cervantes Saavedra to Spanish literature including excerpts from the *Quijote*, *Novelas ejemplares*, *La Galatea* and *Persiles y Segismunda*. Prerequisite: SP 223.

SP 323 EL TEATRO NACIONAL 3 hours

The development of the Spanish drama with emphasis upon the works of Lope de Vega as well as consideration of Tirso de Molina and Calderon de la Barca. Prerequisite: SP 223.

SP 333 LINGUISTICS 3 hours

An interdepartmental introduction to French and Spanish morphology and phonology. (Same as FR 333.) Prerequisite: SP 203, 213.

SP 343 THE GENERATION OF 1898 3 hours

Selected readings from the group of writers who produce a virtual renaissance of Spanish letters toward the close of the nineteenth century including Unamuno, Baroja, Valle Inclan, Azorin, Juan Ramon Jimenez, and Antonio Machado. Prerequisite: SP 223.

SP 353 GALDOS 3 hours

A survey of the voluminous literary production of Benito Perez Galdos with particular interest in his *Episodios Nacionales* and certain characteristic novels. Prerequisite: SP 223.

SP 363 LA NOVELA PICARESCA 3 hours

A study of the development of the picaresque element in Spanish literature as well as the reading of the exemplary *Lazarillo de Tormes*. Prerequisite: SP 223.

SP 373 ADVANCED GRAMMAR AND COMPOSITION 3 hours

An in-depth systematic study of advanced syntax and writing. Prerequisite: SP 223.

SP 383 EL SIGLO DE ORO 3 hours

The Golden Age of Spain as reflected in *La Celestina*, the poetry, novel and theatre of the sixteenth century and the great Spanish mystics. Prerequisite: SP 223.

## MUSIC

Member of the Division of Arts, Letters, and Languages.

### **Curricular Objectives**

1. To offer the cultural advantages of music study to those interested in liberal arts.

2. To provide a background for those who choose music performance as a profession.

3. To provide training for those who will teach or supervise music in the public schools.
4. To help train ministers or laymen in church music.
5. To encourage interest and development in music for personal enjoyment.

### ***Applied Music***

Individual lessons are offered in Voice, Organ, Piano, Woodwind, Brass, and Strings. Private lessons in applied music are thirty-minute periods, resulting in one hour of credit. A minimum of three hours practice per week is required for each lesson. Each music major should check carefully with his advisor to assure proper progress for the time of first enrollment in the area of applied music.

101G INDIVIDUAL LESSONS for non-music majors. One lesson—1 hour credit. May be repeated.

111G CLASS LESSONS IN VOICE 1 hour  
Basic concepts of voice production. For all beginning voice students unless excused by proficiency examination.

121G CLASS LESSONS IN PIANO 1 hour  
Basic concepts of piano playing. For all beginning piano students unless excused by proficiency examination.

122, 222, 322, 422-423 INDIVIDUAL LESSONS/MUSIC MAJORS 1-2 hours  
One lesson—1 hour credit. Two lessons—2 hours credit. Two lessons with senior recital: 3 hours credit. Each number may be repeated.

### ***Music Ensemble***

A Music Major must participate in his primary musical ensemble each semester.

141 MEN'S CHORUS 1 hour  
Meets three days a week.

151 WOMEN'S CHORUS 1 hour  
Meets three days a week.

161 STRING ENSEMBLE 1 hour  
Meets two days a week.

- 171 CONCERT BAND 1 hour  
Meets three days a week.
- 251 COLLEGE CHOIR: Heritage Singers 1 hour  
Meets three days a week.

Membership in all music ensembles is by tryout only. The conductor of each ensemble will give the tryout and select the membership of his ensemble.

### ***Fine Arts***

- 113G INTRODUCTION TO FINE ARTS 3 hours  
An introduction to the study of masterpieces in music, and art from early Greek to modern times. The four phases of painting, sculpture, architecture, and music are covered for each historical period of art. Works of art, slides, and musical recordings are used extensively.

### ***Music Education***

- 212 INTRODUCTION TO MUSIC LITERATURE 2 hours  
An introduction to the study and enjoyment of the masterpieces of major composers, and the development of an awareness of form and styles of the various historical periods. (Listening to recordings, and attendance at musical concerts.)
- 332 MUSIC HISTORY 2 hours  
A study of the historical development of music from pre-Christian music through the Baroque. Offered fall semester. Prerequisite: Mus.Ed. 212.
- 342 MUSIC HISTORY 2 hours  
A survey of styles, classic forms, and musical techniques of the great composers from the classical period to the present day. Prerequisite: Music History 332. Offered spring semester.
- 395 MUSIC METHODS 5 hours  
(Elementary and Secondary) Methods of teaching public school music in the elementary, junior high and high school.
- 412 MUSIC FOR THE CLASSROOM TEACHER 2 hours  
A course for elementary classroom teachers in the methods of teaching music. Prerequisite: Music Theory 112G or the equivalent. (Also listed as Education.)



- 432 CONDUCTING 2 hours  
 A course including the basic principles of choral and instrumental conducting. A study of different types of scores, and the art of preparing both large and small ensembles for public performances. Prerequisite: Consent of the instructor.
- Music Theory**
- 112G EXPLORING MUSIC 2 hours  
 An introduction to the fundamentals of music, including notation, scales, intervals, key signatures, basic elements of harmony and sight singing, and basic conducting patterns.
- 114 MUSIC THEORY 4 hours  
 A course integrating the melodic, rhythmic, and harmonic elements of music through developing aural, keyboard, written, and sightsinging skills. Study of the intervals and principal triads in major and minor keys in their traditional usage. Prerequisite: Basic understanding of music fundamentals.
- 124 MUSIC THEORY 4 hours  
 Continuation of 114 to include usage and analysis of non-harmonic tones, diatonic triads and seventh chords, and more complex rhythms, and melodies. Prerequisite: 114 or equivalent.
- 214 MUSIC THEORY 4 hours  
 An extension of 114 and 124 to include modulation to closely related keys, further application of diatonic triads and seventh chords, and introduction and use of some altered chords with a continuing emphasis on sightsinging and dictation. Prerequisite: 124 or equivalent.
- 224 MUSIC THEORY 4 hours  
 Further study of altered chords including secondary dominant and leading tone triads and seventh chords, augmented triads and sixth chords, Neapolitan sixth chord, chords of the ninth, eleventh, and thirteenth, and advanced modulation. Prerequisite: 214 or equivalent.
- 433 COUNTERPOINT 3 hours  
 The use of principles set forth in 18th century style of melodic treatment of two, three, and four part writing.
- 443 MUSIC ANALYSIS 3 hours  
 Analysis of primary forms, and irregular forms. Rondo, sonatina, and sonata-allegro also analyzed.

## 453 ORCHESTRATION

3 hours

A practical introduction to the instruments of the orchestra, including range, transposition, tonal colors, and combinations of instruments. Arranging music for strings, woodwinds, brass, and percussion included.

### *Church Music*

## 232 CHURCH MUSIC

2 hours

The study of music with its implications for the worship services of the church. Fundamental distinctions in types of worship music, congregational participation, orders of worship, duties of the director, organist, choir, and pastor.

## 242 CHURCH MUSIC

2 hours

Continuation of Church Music 212.

## PHILOSOPHY

Member of the Division of Religion and Philosophy.

### *Curricular Objectives*

1. Courses are designed to afford an opportunity to study philosophical ideas concerning the nature of man, his fundamental relations to the universe, and the character of his judgments of fact and value.

2. To develop a concern for the basic problems, principles, methods, and concepts that underlie, interpret, and compete in moral, religious, aesthetic, social, and scientific experience and inquiry.

3. To foster precision in the use of language, and in the analysis of meaning.

4. To help the student find a "philosophy of life" in harmony with the Christian faith as presented in the Scriptures, and the experience in the life of the church.

5. To provide an adequate departmental program for students who desire to pursue work in graduate school.

### *Course Offerings*

## 113G PHILOSOPHICAL HERITAGE OF AMERICA

3 hours

A comparative and critical study of the major philosophic positions. One aim is to develop the analytic, synthetic, and speculative dimensions of philosophical method. Another is to trace the impact of philosophy in American culture.

## 223G HISTORY OF PHILOSOPHY

3 hours

Western philosophical thought from its origin to the Renaissance.

233G HISTORY OF PHILOSOPHY 3 hours  
Development of Western philosophical thought from the Renaissance to the present.

243 ETHICS 3 hours  
An introduction to the major traditions and problems of philosophical and religious ethics, with emphasis upon contemporary problems and positions.

323 PHILOSOPHY OF RELIGION 3 hours  
A critical examination of some of the major interpretations of God, man, evil, human destiny, and immortality.

333 PHILOSOPHY OF SCIENCE 3 hours  
An analysis of the conceptual foundations and methodology of modern science, including the logical structure and verification of theories, conditions affecting historical development of concepts, and the relations between scientific findings and ethical, social, and metaphysical problems.

343 PHILOSOPHY OF EDUCATION 3 hours  
Course is designed to study the aims and objectives of education, as interpreted by the underlying philosophies upon which various educational approaches rest.

403 CONTEMPORARY PHILOSOPHY 3 hours  
A study of some of the main types of contemporary philosophy including Logical Positivism, Analytic Philosophy, and Existentialism.

## PHYSICAL EDUCATION

Member of the Division of Education and Psychology

### *Curricular Objectives*

1. To help the student to understand the function of the human organism.
2. To encourage a program of personal physical fitness.
3. To develop the ability to cooperate in team sports.
4. To encourage an understanding of team sports so that one may enjoy athletics from the spectator point of view.
5. To help the student develop a recreational hobby which may offer lifelong interest.
6. To develop a sense of appreciation for the human body as the temple of the Holy Spirit.

## ***Course Offerings***

- 101G FRESHMAN PHYSICAL EDUCATION 1 hour  
Emphasis on individual physical fitness and the relation of exercise and recreation to personal health.
- 201G SOPHOMORE PHYSICAL EDUCATION 1 hour  
Fundamentals, activities, and techniques. Includes seasonal field sports, games of low organization and instruction, and continuation of individual physical fitness program.
- 301G JUNIOR PHYSICAL EDUCATION 1 hour  
Fundamentals and rules of an individual sport that could develop into a lifelong pattern of recreation and physical fitness.
- 303 METHODS AND MATERIALS IN PHYSICAL EDUCATION 2-3 hours  
Resource material and techniques employed in teaching physical education classes. Emphasis is placed upon the presentation of basic skills in individual and team sports. Representative activities suited to children at various levels are described and demonstrated. Theory and practice.
- 313 FUNDAMENTALS AND TECHNIQUES OF TEAM SPORTS 2-3 hours  
An intensive study of the basic game elements, individual skills and maneuvers, fundamentals, and organization of various types of offenses and defenses. The history of the game is studied along with the rules of each sport and officiating.
- 323 PRINCIPLES OF PHYSICAL EDUCATION 3 hours  
The place of physical education in the world today. The course includes the history of physical education, philosophy, contemporary developments and theory. Emphasis is placed upon the significance of the history of sports and physical education in past and present social arrangements.
- 333 TEACHING OF HEALTH AND PHYSICAL EDUCATION 3 hours  
Principles of exercise and fatigue, athletic conditioning, and the prevention and care of athletic injuries. Individual health problems of students and their responsibilities for community health as citizens and future teachers.



# PHYSICS

Member of the Division of Mathematics and Natural Sciences.

## *Curricular Objectives*

1. To develop an appreciation for the methods and values of precise measurement, controlled experimentation, and mathematical analysis.
2. To broaden the cultural background of students.
3. To prepare those who wish to prepare for industrial work, graduate school, or teaching.
4. To enable man to see science in its proper perspective, both with regard to his chosen profession and to his religion.

## *Course Offerings*

- 104 GENERAL PHYSICS 4 hours  
Fundamental concepts of mechanics, heat, sound, light, electricity, and modern physics, with a cultural and historical emphasis. The lectures consist of experimental demonstrations and exposition of the scientific principles plus discussions of the historical development of the science. Three lectures and one laboratory period per week. Prerequisite: Intermediate Algebra and Trigonometry or equivalent.
- 114 GENERAL PHYSICS 4 hours  
A continuation of Physics 104. Prerequisite: Intermediate Algebra and Trigonometry or the equivalent.
- 303 RADIOACTIVITY 3 hours  
A study of the nature and application of radioactivity X-rays, and radioactive isotopes in the fields of medicine, biology, chemistry, and physics. Prerequisite: Physics 114.
- 313 ELECTRICITY AND MAGNETISM 3 hours  
A study of the basic principles of electricity and magnetism. Prerequisite: Physics 114 and Mathematics 154.
- 323 ELECTRONICS 3 hours  
The theory, design, and operation of electrical circuits, including transistors and modern solid state devices. Switching and logic circuits of digital computers. Prerequisite: Physics 114.
- 403 HEAT AND THERMODYNAMICS 3 hours  
An introduction to elementary thermodynamics and the kinetic theory of gases. Prerequisite: Physics 114 and Mathematics 154.

# POLITICAL SCIENCE

Member of the Division of Social Sciences.

## *Curricular Objectives*

1. To develop an understanding and an appreciation of the political forces, institutions, and ideas of American political history.
2. To clarify the nature of government as a central power in modern society.
3. To assist students to understand their own responsibilities as citizens.
4. To help the student understand the role of the United States in the modern world.
5. To furnish a background for those interested in entering public service, teaching, or missionary service.

## *Course Offerings*

103G DEMOCRACY IN ACTION: THE FEDERAL GOVERNMENT 3 hours

The course deals with the historical development of the federal system of government in America and studies the organization and function of the federal government in all its branches.

113G DEMOCRACY IN ACTION: STATE AND LOCAL GOVERNMENT 3 hours

A study of the organization, principles and workings of the state, county, and other local government.

213G POLITICAL PARTIES AND PUBLIC OPINION 3 hours

Principles, politics, and platforms of American political parties and the opinions that helped produce them.

303 AMERICAN CONSTITUTIONAL HISTORY 3 hours

Traces the Constitution of the United States from its formation to its present status in American life.

# PSYCHOLOGY

Member of the Division of Education and Psychology.

## *Curricular Objectives*

1. To provide the background for the understanding of human behavior needed by those students preparing for such vocational areas as education, social service, business, medicine, or the Christian ministry.

2. To study the methods and findings in the principal areas of psychological inquiry.

3. To enable the general student to understand his own behavior, to help him measure and evaluate his abilities and interests, and to assist him in making personal, social and vocational adjustment.

4. To prepare students for graduate study.

### **Course Offerings**

103G PSYCHOLOGY OF PERSONAL DEVELOPMENT 3-4 hours  
A developmental approach to self-understanding with consideration of psychological principles.

113G INTRODUCTION TO PSYCHOLOGY 3 hours  
A survey of the general field of psychology with emphasis on personal adjustment, the basic concepts and methods of psychology and professional possibilities.

213G CHILD AND ADOLESCENT PSYCHOLOGY 3 hours  
A study of the origin of psychological traits and their development in the normal human being with emphasis on childhood and adolescence.

223 EDUCATIONAL PSYCHOLOGY 3 hours  
A review of human development in a philosophical context followed by concentration on learning and evaluation. Emphasis on the experimental techniques, principles, and theories developed in the contemporary study of learning.

243 SOCIAL PSYCHOLOGY 3 hours  
A study of the behavior of individuals as influenced by the behavior of others and by cultural setting.

303 PSYCHOLOGY OF PERSONALITY 3 hours  
The development, structure, and dynamics of personality with emphasis upon the major theories of personality and coordinating concepts.

403 HISTORY AND SYSTEMS OF PSYCHOLOGY 3 hours  
A survey of major approaches to psychology, beginning in the nineteenth century, followed by an examination of contemporary positions, with particular attention on the role of science as related to psychology.

# SPEECH

Member of the Division of Arts, Letters, and Languages

## *Curricular Objectives*

1. To encourage the student to think clearly and speak effectively as a member of a free society.
2. To guide the student to be an individual of integrity and moral worth, for the speaker not only communicates ideas but reveals himself.
3. To assist the student in developing self-confidence and poise in interpersonal relationships.
4. To give specialized training to those who plan to enter communication-centered vocations. Ministers, missionaries, teachers, leaders in all areas of life, lawyers, doctors, news commentators, radio and TV speakers, social workers, and business men would be included in this category.
5. To provide the student a cross section study of the communicative arts.

## *Course Offerings*

103G FUNDAMENTALS OF SPEECH 3 hours

A study of the principles and types of speech as a basis for communication. Experiments in both listening and speaking will be conducted by tests and participation.

113G CHORAL READING 3 hours

Study of voice production. Basic drills for pronunciation, breathing, resonance, articulation, and enunciation will be used to improve the voice. Emphasis will also be given to the use of the voice in communicating ideas and feelings by reading forms of literature together.

123G ORAL INTERPRETATION 3 hours

Appreciation and understanding of literature as correlated with life are stressed. Oral projects in prose, poetry and characterization give the student opportunities for learning the fundamentals of reading aloud.

133G ADVANCED STUDIES IN ORAL  
COMMUNICATION 3 hours

Selected speeches and speakers will be studied and analyzed in their rhetorical and cultural contexts. The principles of speech composition and delivery will be studied and used in practical speaking situations. Listening and recent communication theories will be stressed.



143G INTRODUCTION TO PUBLIC ADDRESS 3 hours

This course provides a study of the role and importance of speech in our American heritage. An analysis of great speeches based on classical norms of rhetoric will be made. Reading, lectures, class discussion; speeches by students.

203 ARGUMENTATION AND DEBATE 3 hours

A course designed to teach rational decision making with emphasis on true evidence and valid reasoning. Debates on current college question.

213 DISCUSSION AND GROUP DYNAMICS 3 hours

A study of types, principles, and methods of discussion in our American heritage and our contemporary scene. Students will participate in representative types of discussion leading to problem solving.

223 ADVANCED ORAL INTERPRETATION 3 hours

Continuation of theory study on history and techniques of oral interpretation. Speech manuscripts, staged readings, book reviews; cutting materials and building program library.

303 PERSUASION 3 hours

Exploration of psychological and rhetorical principles involved in influencing beliefs and values of both individuals and groups. Lectures, classroom discussion, and student centered projects will constitute the course.

313 MODERN MEDIA OF COMMUNICATION 3 hours

The study of the techniques of radio and TV media for communicating ideas. Emphasis will be placed on announcing, programming, and speaking experiences as related to these media.

323 PLAY PRODUCTION AND DIRECTING 3 hours

A study of improvised play making with emphasis on creativity. Workshop projects in which the students will learn principles of acting and directing. Recommended for gradeschool teachers and those planning to teach speech in high school.

343 HONORS COURSE IN SPEECH 3 hours

A seminar in which special topics or projects may be selected by speech majors for intensified study. Conferences and individual reports. Prerequisite: At least twelve hours of credit in the department and permission by instructor of the course.

351 FORENSIC ACTIVITIES

1 hour

Students participating in debate tournament activities will be eligible for this course. Supervision and guidance will be provided.



SILVER BELL BANQUET



GO TEAM GO!

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